

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Directors of the Elizabeth Fire Protection District

Held: Tuesday, March 11, 2025, 6:00 p.m.

Attendance

The regular meeting of the Board of Directors of the Elizabeth Fire Protection District ("District") was called and held in accordance with the laws of the State of Colorado.

The following Directors were in attendance:

- Rick Young, Board President
- Scott Christensen, Board Vice President
- Don Means, Board Treasurer
- Wayne Austgen, Board Secretary
- Stacey Collis, Board Director

Also present were:

- TJ Steck, Fire Chief
- Kara Gerczynski, Division Chief Fire Prevention and Administration
- Sean Mackall, Battalion Chief of EMS
- Sarah Fischer, Director of Finance and HR
- Taylor Clark, HR Generalist – Executive Assistant
- Michelle Ferguson, District Legal Counsel (virtual attendance)
- James Silvestro, Ireland Stapleton Pryor & Pascoe, PC (virtual attendance)
- Scott Christian, Civilian (virtual attendance)

Call To Order

Director Young called the meeting to order at 6:02 p.m.

Pledge of Allegiance

Director Young led the Pledge of Allegiance.

Public Comment

Director Young opened the meeting for public comment. There was no public comment.

Additions/Deletions to Agenda

Director Young asked if there were any changes to the Agenda. There were no changes to the Agenda.

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Approval of Minutes

Approval of February 11, 2025, Board Meeting Minutes

The Board reviewed the draft minutes from the February 11, 2025, regular Board meeting.

Director Young called for a motion to approve the February 11, 2025, minutes as presented. Director Austgen made the motion. Director Christensen seconded the motion. All in favor.

Approval of February 25, 2025, Special Board Meeting Minutes

The Board reviewed the draft minutes from the February 25, 2025, special Board meeting.

Director Young called for a motion to approve the February 25, 2025, minutes as presented. Director Christensen made the motion. Director Collis seconded the motion. All in favor.

Financial Matters

Ratify the bills

Director Young stated that the Board has been provided with the financial report for the month of February and asked if there were any questions.

Director of Finance and HR Fischer provided the Board with an update on the financial statements and term investments.

Director Young called for a motion to ratify the payment of the February bills. Director Austgen made the motion. Director Collis seconded the motion. All in favor.

Staff Report

Chief Steck presented an overview of the staff report.

Division Chief Fire Prevention and Administration Gerczynski provided the Board with an update on Longview Estates.

Discussion followed.

The Board provided direction to Chief Steck and Division Chief Fire Prevention and Administration Gerczynski to speak to Kiowa Fire Protection District's Board of Directors on the necessity of adding a second access to Longview Estates for service.

Chief Steck provided the Board with an update on the joint effort with the Town of Elizabeth and the Elizabeth School District on the fueling system. He stated that the District was moving forward with the Intergovernmental Agreement with the two entities, and that it was currently under review with Legal Counsel.

Director Young called for a motion to give Chief Steck authority to sign the IGA pending review from Legal Counsel. Director Christensen made the motion. Director Austgen seconded the motion. All in favor.

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HR Generalist – Executive Assistant Clark stated that due to various legal requirements, including UOCAVA ballots which can arrive up to 8 days after the election date, the final Certification of Election Results for the May 2025 Regular Election would take place after the date of the District's regular May Board meeting. She stated that, for the sake of convenience, the Board could look into possibly moving the regular May Board meeting to the third Tuesday of May, May 20th, instead of the second Tuesday in May, May 13th. Attorney Ferguson noted she would be unable to attend, but did not believe that needed to change the Board's decision.

Director Young called for a motion to change the regular May Board meeting from Tuesday, May 13th, to Tuesday, May 20th, to begin at 6:00 p.m. Director Austgen made the motion. Director Means seconded the motion. All in favor.

Division Chief Fire Prevention and Administration Gerczynski provided the Board with an update on the Independence subdivision and the developments in the south of the District.

Director Young asked if there were any questions. There were no questions.

Legal Report

Director Young stated that the next order of business was the legal report.

Attorney Ferguson stated that she didn't have much to add to the legal report. She stated that Legal Counsel had been working on the IGA as Chief Steck had stated previously, and that the legislative tracker had been included with the legal report.

Director Young asked if there were any questions. There were no questions.

New Business

Discussion and Possible Approval of Resolution #25-03-05: A Resolution Of The Board Of Directors Of The Elizabeth Fire Protection District Declaring Its Intent To Maintain Early Retiree Insurance Coverage

Director Young stated that the next order of business was Discussion and Possible Approval of Resolution #25-03-05: A Resolution Of The Board Of Directors Of The Elizabeth Fire Protection District Declaring Its Intent To Maintain Early Retiree Insurance Coverage.

Chief Steck stated that this type of resolution had become popular among fire districts that were providing retiree healthcare. He stated that the Resolution states that it is the Board's intent to continue to provide retiree healthcare, and that the District would attempt to get retiree input before switching to a different healthcare group in the future.

Director Young called for a motion to approve the Resolution #25-03-05. Director Austgen made the motion. Director Means seconded the motion. All in favor.

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Adjournment

There being no further business to come before the Board, Director Christensen moved to adjourn, Director Collis seconded, and the vote was unanimously carried. The meeting was adjourned at 6:45 p.m.

Meeting Schedule

The next regular Board meeting is scheduled for April 8, 2025, at 6:00 p.m. at 155 West Kiowa Ave, Elizabeth, Colorado.

Rick Young

Board President

Wayne Austgen

Board Secretary