

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ELIZABETH FIRE PROTECTION DISTRICT

Held: Tuesday, November 14, 2023, 6:00 p.m.

Attendance

The regular meeting of the Board of Directors of the Elizabeth Fire Protection District ("District") was called and held in accordance with the laws of the State of Colorado.

The following Directors were in attendance:

Rick Young, Board President
Scott Christensen, Board Vice President
Wayne Austgen, Board Secretary
Don Means, Board Treasurer
Stacey Collis, Board Director

Also present were:

T.J. Steck, Fire Chief
Kara Gerczynski, Division Chief Fire Prevention and
Administration
Nick Carnesi, Battalion Chief of Training
Stephen Dillenbeck, Lieutenant
Colton Tyler, Firefighter
Wesley McClain, Firefighter
Shane Johnson, Firefighter-Paramedic
Spencer Smith, Reserve Firefighter
Sarah Fischer, Director of Finance and HR
Taylor Clark, HR Generalist – Executive Assistant
Michelle Ferguson, District Legal Counsel (Virtual attendance)

Call to Order

Director Young called the meeting to order at 6:00p.m.

Pledge of Allegiance

Director Young led the Pledge of Allegiance.

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Public Comment	Director Young opened the meeting for public comment. There was no public comment.
Addition/Deletions to Agenda	Director Young asked if there were any changes to the Agenda. There were no changes to the Agenda.
Approval of Minutes	<p>The Board reviewed the draft minutes from the October 10, 2023, regular Board meeting.</p> <p>Director Young called for a motion to approve the October 10, 2023, minutes as presented. Director Christensen made a motion. Director Austgen seconded the motion. All in favor.</p>
Financial Matters	
<ul style="list-style-type: none">• Ratify the bills	<p>Director Young stated that the Board has been provided with the financials and asked if there were any questions.</p> <p>Director of Finance and HR Fischer stated that there was nothing out of the ordinary to report on the financial statements. She stated that the Self-Contained Breathing Apparatus (SCBA) had been ordered and that several of the packs and bottles had already been received. She stated that she had applied for the Colorado EMS Supplemental grant, and that she had put in the information for the FEMA grant to supplement costs of maintaining Station 272 and paying part-time staff during the summer floods. Chief Steck stated that the rest of the SCBAs were expected to arrive on Thursday, November 16th. He stated that he would be meeting with the Elbert County Chiefs to confirm everything had been submitted for all agencies for the SCBA grant. Director Austgen asked what would be done with the old SCBA equipment. Chief Steck stated that, as part of the grant process, ROI Fire and Ballistics Equipment, Inc., would be purchasing the old equipment.</p> <p>Chief Steck stated that 2024 would be the first year that the admin building lease would be paid completely by impact fee funds. Director of Finance and HR Fischer stated that, in previous years, the lease payment had been a combination of impact fee funds and the capital fund. Chief Steck stated that there were three years left on the lease, but that the District could potentially look into paying off the remaining balance early if the balance was good. Division Chief Fire Prevention and Administration Gerczynski stated that</p>

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the growth of Legacy Village had greatly increased the District's impact fee funds.

Discussion followed.

Director Young called for a motion to ratify the payment of the October bills. Director Austgen made the motion. Director Means seconded the motion. All in favor.

Staff Report

Chief Steck presented an overview of the staff report.

Chief Steck stated that his only addition to the staff report, made in Chief Brown's absence, was the update on the engine. He stated that the engine had been installed and that staff anticipated having it back in the District's possession quickly. He stated that Rocky Mountain Cummins had received the harness back quicker than anticipated. He stated that insurance was working with Director of Finance and HR Fischer.

Chief Steck stated that, as per the dashboard included in the staff report, Mutual Aid Given calls to Franktown Fire Protection District had spiked for the month of October. He stated that this was due to auto aid dispatched to the Flintwood corridor, which had had more calls in the month of October than usual.

Chief Steck stated that the Board had received an advisement from Ireland Stapleton stating that Governor Polis has called for a special session to address taxation issues as a result of the failure of Proposition HH. He stated that the Board could discuss the session further if desired. It is unknown at this time what actions the State may make related to residential assessment rates, backfill, or other matters related to property tax generated revenue.

Discussion followed.

Director Young asked if there were any questions. There were no questions.

Legal Report

Director Young stated that the next order of business was the legal report.

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Attorney Ferguson stated that she did not have anything to add to the legal report. She stated that she did not have any additional information on the special session called for by Governor Polis, but there is discussion that the State plans to further reduce the residential assessment rate. The outcome of the special session may impact the timing of the Board's budget approval, so we will keep the District informed on the outcome of the special session.

Director Young asked if there were any questions. There were no questions.

New Business

- *Discussion and Possible Approval of Increasing the Water Infrastructure Fees Using the Report of Firefighting Water System for Rural Elbert County, Colorado*

Director Young stated that the next order of business was Discussion and Possible Approval of Increasing the Water Infrastructure Fees Using the Report of Firefighting Water System for Rural Elbert County, Colorado.

Division Chief of Fire Prevention and Administration Gerczynski stated that she had included the Report of Firefighting Water System for Rural Elbert County, Colorado, which had been conducted in 1998, in the Board packet. She stated that, since the study had been conducted, the District had charged \$1,040 for stored water systems. She stated that the costs to District residents had not changed since 1998. She stated that she had put together a PowerPoint presentation showing how the District might update the costs of the water supply options using the existing study, rather than paying to conduct a new study, which could cost the District \$10,000-\$12,000. She stated that the study had been conducted using the cost in 1998 to run one tender, and that the District now had three tenders. She stated that she could update the calculations she had run to reflect that the District had more tenders. She stated that she could also look into the updated costs associated with cisterns.

Discussion followed.

The Board provided direction to Division Chief Fire Prevention and Administration Gerczynski to move forward with amending the 1998 study based upon new costs.

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Director Young asked if there were any questions involving New Business. There were no questions.

Adjournment

There being no further business to come before the Board, Director Christensen moved to adjourn, Director Collis seconded, and the vote was unanimously carried. The meeting adjourned at 6:53 p.m.

Meeting Schedule

The next regular Board meeting is scheduled for December 12, 2023, at 6:00 p.m. at 155 West Kiowa Ave, Elizabeth, Colorado.

_____ Date: December 12, 2023

Rick Young, Board President

_____ Date: December 12, 2023

Wayne Austgen, Secretary