



**ELIZABETH FIRE PROTECTION DISTRICT
2020 PRELIMINARY BUDGET
GENERAL FUND**



ASSESSED VALUATION \$199,951,867				
GENERAL FUND MILL LEVY 11.802				
ABATED MILL LEVY .038				
TOTAL 11.840				
INCOME				
		2018 Actual	2019 Estimated	2020 Budget
	Beginning Fund Balance	\$ 601,370.00	\$ 826,292.00	\$ 849,444.00
1.40100	<u>General Fund Property Tax Revenue</u>	2,009,313.00	2,034,744.00	2,367,430.00
1.40200	<u>S.O.T. Revenue</u>	431,133.00	423,443.00	380,000.00
1.40300	<u>Transport Revenue</u>	296,570.00	308,561.00	295,000.00
1.40400	<u>Permit Fees</u>	16,077.00	29,318.00	20,000.00
1.40500	<u>Developer Contributions</u>	14,000.00	20,700.00	30,000.00
1.40600	<u>CPR Income</u>	2,305.00	1,995.00	1,800.00
1.40700	<u>CFFHC Benefit Trust</u>		2,450.00	2,625.00
1.40900	<u>Deployment Income</u>	62,997.00		50,000.00
1.41000	<u>Sale of Assets</u>	141,064.00		12,000.00
1.41100	<u>Interest Revenue</u>	19,698.00	24,085.00	17,500.00
1.41200	<u>Other Income</u>	38,645.00	9,679.00	8,000.00
1.41300	<u>Lease Proceeds</u>		14,323.00	-
1.41600	<u>Grant Income</u>	41,217.00	8,000.00	
1.49000	<u>Transfer In From Other Funds</u>	5,193.00		75,403.00
	TOTAL INCOME	\$ 3,679,582.00	\$ 3,703,590.00	\$ 4,109,202.00
EXPENSES				
1.50000 ADMINISTRATION				
1.50101	<u>Office Supplies</u>	\$ 12,196.00	\$ 7,722.00	\$ 9,000.00
1.50102	<u>Bank Fees</u>	3,478.00	3,643.00	5,000.00
1.50103	<u>Election Expense</u>	5,895.00		5,000.00
1.50104	<u>Meeting Expense</u>	3,993.00	2,577.00	3,000.00
1.50105	<u>Liability Insurance</u>	30,100.00	30,858.00	30,000.00
1.50106	<u>Dues</u>	3,056.00	3,585.00	4,500.00
1.50107	<u>Admin Training</u>	1,230.00	3,290.00	3,000.00
1.50108	<u>Admin Travel</u>	2,495.00	6,362.00	3,000.00
1.50109	<u>Express Toll</u>	381.00	268.00	550.00
1.50110	<u>Salaries and Compensation</u>			
1.50201	FTE Salaries	1,295,705.00	1,420,036.00	1,563,728.00
1.50203	Holiday Pay	11,468.00	10,978.00	14,000.00
1.50204	Overtime Pay	92,338.00	98,594.00	60,000.00
1.50205	Training Overtime	5,977.00	14,552.00	10,000.00
1.50206	Part-Time Personnel Operatio	163,865.00	140,242.00	160,704.00
1.50207	Part-Time Personnel Admin		9,111.00	22,300.00
1.50208	Deployment Wages	41,646.00		40,000.00
1.50209	Deployment OT	14,742.00		10,000.00
1.50210	Reserve Stipend	6,439.00	4,140.00	7,000.00
1.50211	CPR Instructor Fees	272.00	153.00	-
1.50212	Board Fees	5,250.00	4,140.00	5,250.00
1.50213	Sick Leave/Vacation Buyout	92,518.00	74,035.00	80,000.00
1.50214	Payroll Tax	41,265.00	40,735.00	43,000.00
1.50401	<u>Benefits</u>			
1.50402	Wellness/EAP Program	460.00	413.00	1,600.00



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1.50403		Health Insurance	233,565.00	242,355.00	260,000.00
1.50404		Dental Insurance	22,235.00	22,510.00	24,000.00
1.50405		Vision Insurance	4,595.00	3,582.00	4,100.00
1.50406		HRA	18,112.00	10,000.00	15,000.00
1.50407		Life Insurance	1,295.00	2,028.00	2,500.00
1.50408		Aflac Cancer Policy	2,577.00	4,455.00	5,700.00
1.50409		Workers Comp	58,260.00	57,941.00	60,000.00
1.50410		CFFCH Benefit Trust		2,450.00	2,625.00
1.50411		Pension Paid Personnel	130,627.00	132,415.00	177,000.00
1.50412		Volunteer Pension Contribution	55,086.00	55,086.00	64,477.00
1.50413		LOSAP/Retention		420.00	5,000.00
	<u>Recruiting</u>				
1.50501		Driving Record Checks	775.00	1,420.00	1,500.00
1.50502		Background Checks	612.00	767.00	1,000.00
1.50503		Drug Testing/DOT	1,765.00	1,974.00	2,000.00
1.50504		Recruiting Misc	507.00	662.00	1,000.00
		TOTAL ADMINISTRATION	\$ 2,364,780.00	\$ 2,413,499.00	\$ 2,706,534.00
1.51000 PROFESSIONAL SERVICES					
1.51101		Legal Fees	\$ 21,201.00	\$ 42,149.00	\$ 24,000.00
1.51102		Audit Fee	7,850.00	8,000.00	8,100.00
1.51103		I.T. Services	4,750.00	4,800.00	3,000.00
1.51104		Admin Consulting		7,000.00	4,500.00
1.51105		Treasurer Fees	58,692.00	61,042.00	71,027.00
		EMS Billing			23,000.00
		TOTAL PROFESSIONAL SER	\$ 92,493.00	\$ 122,991.00	\$ 133,627.00
1.52000 APPARATUS					
1.52101		Preventative Maintenance	\$ 42,024.00	\$ 11,500.00	\$ 30,000.00
1.52102		Repairs		33,009.00	35,000.00
1.52103		Equipment / Upgrades		165.00	2,000.00
		TOTAL APPARATUS	\$ 42,024.00	\$ 44,674.00	\$ 67,000.00
1.53000 FACILITIES					
1.53101	<u>Station 271</u>				
1.53102		271 Electric	\$ 7,296.00	\$ 6,707.00	\$ 6,000.00
1.53103		271 Gas	3,093.00	2,100.00	5,000.00
1.53104		271 Phone	7,446.00	4,726.00	4,500.00
1.53105		271 Internet		2,479.00	2,250.00
1.53106		271 Cable		521.00	700.00
1.53107		271 Water/Sewer	2,020.00	1,766.00	1,750.00
1.53108		271 Trash	1,675.00	603.00	450.00
1.53109		271 Drinking Water		1,109.00	1,000.00
1.53110		271 Grounds		120.00	500.00
1.53111		271 Maintenance / Repairs	14,198.00	9,430.00	14,500.00
1.53112		271 Equipment / Upgrades		410.00	1,500.00
1.53201	<u>Station 272</u>				
1.53202		272 Electric	1,729.00	1,237.00	1,800.00
1.53203		272 Gas	1,216.00	1,182.00	1,609.00



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1.53204		272 Phone	3,736.00	1,725.00	1,683.00
1.53205		272 Internet		1,535.00	800.00
1.53206		272 Cable		117.00	840.00
1.53207		272 Trash		240.00	240.00
1.53208		272 Drinking Water			-
1.53209		272 Grounds			300.00
1.53210		272 Maintenance / Repairs	3,182.00	1,494.00	2,500.00
1.53211		272 Equipment / Upgrades			3,000.00
1.53301	<u>Station 273</u>				
1.53302		273 Electric	6,280.00	6,146.00	6,000.00
1.53303		273 Gas	6,036.00	7,521.00	6,000.00
1.53304		273 Phone	4,698.00	1,985.00	1,400.00
1.53305		273 Internet		2,490.00	2,100.00
1.53306		273 Cable		512.00	650.00
1.53307		273 Trash	1,036.00	300.00	250.00
1.53308		273 Drinking Water		800.00	1,000.00
1.53309		273 Grounds			2,200.00
1.53310		273 Maintenance / Repairs	5,454.00	2,135.00	2,000.00
1.53311		273 Equipment / Upgrades			3,250.00
1.53401	<u>Station 274 Joint Facility</u>				
1.53402		Shared Utility Costs	241.00		3,500.00
1.53403		274 Equipment / Upgrades			-
1.53801	<u>Admin Building</u>				
1.53802		Admin Electric		1,343.00	1,100.00
1.53803		Admin Gas		80.00	900.00
1.53804		Admin Phone		1,225.00	2,400.00
1.53805		Admin Internet		2,811.00	2,400.00
1.53806		Admin Cable			
1.53807		Admin Trash			-
1.53810		Admin Maintenance/Repairs		2,871.00	1,000.00
1.53811		Admin Equipment/Upgrades		430.00	1,000.00
1.53812		Admin Water/Sewer			600.00
		Admin Lease Principal			72,010.00
		Admin Lease Interest			3,393.00
1.53901	<u>General Facilities</u>				
1.53902		GF Equipment / Upgrades	770.00	506.00	500.00
1.53903		Furnishing/Fixtures		1,012.00	2,000.00
1.53904		Quartermaster Supplies	6,116.00	5,846.00	6,600.00
1.53905		Admin Building Acquisition		9,004.00	
		TOTAL FACILITIES	\$ 76,222.00	\$ 84,518.00	\$ 173,175.00
1.54000 EQUIPMENT MAINTENANCE AND TESTING					
1.54101	<u>Annual Testing</u>				
1.54102		Ladder Testing		\$ 200.00	\$ 750.00
1.54103		Pump Testing		960.00	2,800.00
1.54104		Fill Station Compressor Testing	902.00	1,070.00	1,000.00
1.54105		SCBA Testing/Maintenance	4,313.00	3,920.00	4,000.00
1.54106		Hurst Tools Testing and Maintenance	1,103.00	2,343.00	2,500.00



**ELIZABETH FIRE PROTECTION DISTRICT
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GENERAL FUND**



1.54107		Hose Testing			4,700.00
1.54201	<u>Firefighting Equipment Maintenance</u>		1,533.00	540.00	3,500.00
1.54301	<u>Maintenance Equip Repairs</u>		1,335.00	55.00	500.00
1.54401	<u>EMS Div Maint/Repairs</u>		9,967.00		15,000.00
1.54501	<u>Radio/Pager Equipment Maintenance</u>			600.00	2,500.00
	TOTAL EQUIPMENT MAINTENANCE & TESTING		\$ 19,153.00	\$ 9,688.00	\$ 37,250.00
1.55000 FIRE PREVENTION / INVESTIGATIONS					
1.55101	<u>Fire Prevention</u>				
1.55102		Fire Prevention Supplies	\$ 1,197.00	\$ 2,960.00	\$ 3,500.00
1.55103		Public Education Supplies	3,525.00	5,471.00	3,500.00
1.55104		Community Education Supplies	1,830.00	25.00	700.00
1.55105		Training	139.00	550.00	1,200.00
1.55106		Travel	650.00	66.00	1,200.00
1.55107		Fire Extinguishers	1,549.00	1,200.00	1,100.00
1.55108		Dues/Certifications	1,791.00	3,258.00	3,000.00
1.55201	<u>Investigations</u>				
1.55202		Supplies/Equipment	555.00		500.00
1.55203		Dues/ Certifications	385.00	78.00	500.00
1.55204		Training	590.00	1,062.00	1,200.00
1.55205		Travel	626.00	544.00	1,200.00
1.55301	<u>Support Services</u>				
1.55302		Supplies	487.00	136.00	500.00
1.55303		CPR Supplies/Fees	774.00	900.00	1,000.00
1.55401	<u>Equipment / Upgrades</u>				500.00
		TOTAL FIRE PREVENTION	\$ 14,098.00	\$ 16,250.00	\$ 19,600.00
1.56000 COMMUNICATIONS					
1.56101	<u>Dispatch Fees</u>		\$ 5,690.00	\$ 6,342.00	\$ 2,500.00
1.56102	<u>Communication Supplies/Equipment</u>		2,301.00	552.00	3,000.00
1.56103	<u>VHF Repeater Fees</u>		2,400.00		
1.56104	<u>Radio Lease Payment</u>			2,735.00	
1.56105	<u>Connectivity Expense</u>		6,029.00	5,926.00	
1.56106	<u>Cell Phone Expense</u>		1,733.00	1,743.00	5,800.00
1.56107	<u>Equipment / Upgrades</u>		3,270.00	4,375.00	1,800.00
		TOTAL COMMUNICATIONS	\$ 21,423.00	\$ 21,673.00	\$ 13,100.00
1.57000 TECHNOLOGY					
1.57101	<u>Domain/Email</u>		\$ 7,903.00	\$ 204.00	\$ 1,000.00
1.57102	<u>Accounting software</u>			5,882.00	6,000.00
1.57103	<u>EMS software</u>			801.00	300.00
1.57104	<u>Records Management Software</u>		3,012.00	3,012.00	3,500.00
1.57105	<u>CAD/MDT License</u>		4,267.00		4,000.00
1.57106	<u>Training Software</u>			6,500.00	6,540.00
1.57107	<u>Notification/Time Keeping Software</u>		810.00	972.00	810.00
1.57108	<u>Backup Software</u>		1,525.00	1,271.00	1,500.00



**ELIZABETH FIRE PROTECTION DISTRICT
2020 PRELIMINARY BUDGET
GENERAL FUND**



1.57109	<u>Copier</u>		5,144.00	3,401.00	5,200.00
1.57110	<u>I.T. Equipment/ Upgrades</u>		11,576.00	4,820.00	5,000.00
1.57111	<u>I.T. Grant Services</u>				8,000.00
		TOTAL TECHNOLOGY	\$ 34,237.00	\$ 26,863.00	\$ 41,850.00
1.58000 OPERATIONS					
1.58101	<u>Training</u>				
1.58102		Supplies- Fire Training	\$ 9,929.00	\$ 5,890.00	\$ 12,000.00
1.58103		Dues			350.00
1.58104		Physical Fitness	3,301.00	8,030.00	5,000.00
1.58105		Firefighter Training	1,255.00	1,333.00	6,000.00
1.58106		Firefighter Travel	2,978.00	12.00	2,400.00
1.58107		Reserve Academy		6,076.00	5,000.00
1.58108		Firefighter Certification Testing	490.00	1,560.00	2,000.00
1.58201	<u>EMS</u>				
1.58202		EMS Supplies	27,284.00	29,000.00	25,000.00
1.58203		Dues	270.00	414.00	800.00
1.58204		Training	7,377.00	10,227.00	5,000.00
1.58205		Travel	568.00	60.00	2,000.00
1.58206		EMS Scholarship			20,500.00
1.58301	<u>PPE / Uniforms</u>				
1.58302		Class B Uniforms	1,920.00	2,822.00	6,500.00
1.58303		Hardware/Patches	468.00	1,000.00	750.00
1.58304		T-Shirts/Job Shirts	5,063.00	3,572.00	3,500.00
1.58305		Coats	490.00	615.00	800.00
1.58306		Protective Clothing	2,187.00	4,183.00	4,000.00
1.58401	<u>Hazardous Materials</u>				
1.58402		Hazardous Materials Supplies			250.00
1.58501	<u>Operations Equipment / Upgrades</u>		6,091.00	552.00	7,500.00
1.58601	<u>Mapping</u>				
1.58602		Mapping Supplies	853.00		500.00
1.58701	<u>Fuel</u>		23,648.00	19,270.00	21,000.00
		TOTAL OPERATIONS	\$ 94,172.00	\$ 94,616.00	\$ 130,850.00
1.80000 GENERAL FUND CAPITAL OUTLAY					
1.80900	<u>Contingency</u>		\$ 3,518.00		\$ 10,000.00
	<u>Capital Expenses</u>		68,210.00		
	<u>Lease payment</u>		19,781.00	19,374.00	
		TOTAL GF CAPITAL OUTLAY	\$ 91,509.00	\$ 19,374.00	\$ 10,000.00
	<u>Transfers Out</u>		3,179.00		
	TOTAL EXPENSES		\$ 2,853,290.00	\$ 2,854,146.00	\$ 3,332,986.00
General Fund Revenue			\$ 3,679,582.00	\$ 3,703,590.00	\$ 4,109,202.00
Expenses			2,853,290.00	2,854,146.00	3,332,986.00
General Fund Ending Balance			826,292.00	849,444.00	776,216.00
3% Emergency Fund			\$ 85,598.70	\$ 85,624.38	\$ 99,989.58



ELIZABETH FIRE PROTECTION DISTRICT
2020 PRELIMINARY BUDGET
CAPITAL MIL FUND



ASSESSED VALUATION \$199,951,867				
CAPITAL MIL LEVY 1.983				
CAPITAL INCOME				
		2018 Actual	2019 Estimated	2020 Budget
2.40100	Capital Improvement Tax Revenue	\$ 337,193.00	\$ 341,057.00	\$ 396,504.00
2.41100	Interest	1,484.00	3,369.00	210.00
	Transfer In	1,096.00		
2.40800	Grant Income			160,842.00
	TOTAL REVENUE	\$339,773.00	\$ 344,426.00	\$557,556.00
CAPITAL EXPENDITURES				
2.55000	Treasurers fee	\$ 9,849.00	\$ 10,231.00	\$ 11,894.00
2.80010	PPE			23,000.00
2.80011	Uniform Standardizations		12,145.00	3,000.00
2.80012	Apparatus	2,010.00		
2.80013	Equipment	16,666.00	6,000.00	6,000.00
	Fire Hose			5,000.00
2.80014	Station 271	46,265.00	13,000.00	5,000.00
2.80015	Station 272	561.00		-
2.80016	Station 273			
	273 Septic			15,000.00
	273 Paving			15,000.00
2.80017	General Facilities			
	Admin Generator			9,000.00
2.80018	Joint Facility Capital Expense			-
		\$ 75,351.00	\$ 41,376.00	\$ 92,894.00
DEBT SERVICE				
2.80201	PNC Lease Principal	117,052.00	120,444.41	120,444.41
2.80220	PNC Lease Interest	34,355.00	30,963.67	30,963.67
		\$ 151,407.00	\$ 151,408.08	\$ 151,408.08
TRANSFERS TO GENERAL FUND				
2.49000	Ambulance Grant	\$ 45,372.00		\$ 269,184.00
	Mechanical CPR Device			52,500.00
	Transfer Out for Admin Building			11,564.78
		\$ 45,372.00	\$ -	\$ 333,248.78
	Total Capital Expenditures	\$ 272,130.00	\$ 192,784.08	\$ 577,550.86
	Beginning Balance 2019	\$ -	\$ 67,643.00	\$ 219,284.92
	Grant Income			160,842.00
	Proposed Capital Mil Fund Revenue	339,773.00	344,426.00	396,714.00
	Proposed Capital Mil Expenses	272,130.00	192,784.08	577,550.86
	Ending Balance	\$ 67,643.00	\$ 219,284.92	\$ 199,290.06



ELIZABETH FIRE PROTECTION DISTRICT
2020 PRELIMINARY BUDGET
IMPACT FEES FUND
ZONE 1



IMPACT FEES FUND					
INCOME					
			2018 Actual	2019 Estimated	2020 Budget
BEGINNING BALANCE					\$ 6,586.00
INCOME					
3.40100		ZONE 1	\$ 5,193.50	\$ 11,586.00	\$ 35,000.00
TOTAL IMPACT FEE REVENUE			\$ 5,193.50	\$ 11,586.00	\$ 35,000.00
EXPENSES					
3.00001		Transfer out to General Fund for Admin Bld	\$ 5,193.50	\$ 5,000.00	\$ 40,589.00
TOTAL EXPENSES			\$ 5,193.50	\$ 5,000.00	\$ 40,589.00
BEGINNING BALANCE 2019					\$ 6,586.00
Proposed Impact Fee Revenue			5,193.50	11,586.00	35,000.00
Proposed Impact Fee Expenses			5,193.50	5,000.00	40,589.00
Ending Balance			\$ -	\$ 6,586.00	\$ 997.00



ELIZABETH FIRE PROTECTION DISTRICT
 2020 PRELIMINARY BUDGET
 IMPACT FEES FUND
 ZONE 2



IMPACT FEES FUND				
INCOME				
			2019 Estimated	2020 Budget
	BEGINNING BALANCE			\$ 1,226.00
INCOME				
4.40200		ZONE 2		
		TOTAL IMPACT FEE REVENUE	\$ 1,226.00	\$ -
EXPENSES				
4.00002		Transfer to General Fund for Admin Bldg	\$ -	\$ 1,226.00
		TOTAL EXPENSES	\$ -	\$ 1,226.00
		BEGINNING BALANCE 2019		\$ 1,226.00
		Proposed Impact Fee Revenue	1,226.00	-
		Proposed Impact Fee Expenses	-	1,226.00
		Ending Balance	\$ 1,226.00	\$ -



ELIZABETH FIRE PROTECTION DISTRICT
2020 PRELIMINARY BUDGET
IMPACT FEES FUND
ZONE 3



IMPACT FEES FUND				
INCOME				
			2019 Estimated	2020 Budget
	BEGINNING BALANCE			\$ 9,860.00
INCOME				
5.40300		ZONE 3	9,835.00	12,000.00
		Interest	25.00	215.00
		TOTAL IMPACT FEE REVENUE	\$ 9,860.00	\$ 12,215.00
EXPENSES				
5.00003		Transfer to General Fund for Admin Bldg	-	22,024.00
		TOTAL EXPENSES	\$ -	\$ 22,024.00
		BEGINNING BALANCE 2019		\$ 9,860.00
		Proposed Impact Fee Revenue	9,860.00	12,215.00
		Proposed Impact Fee Expenses	-	22,024.00
		Ending Balance	\$ 9,860.00	\$ 51.00



ELIZABETH FIRE PROTECTION DISTRICT
2020 PRELIMINARY BUDGET
INFRASTRUCTURE FEE FUND



INFRASTRUCTURE FEE FUND					
INCOME					
			2018 Actual	2019 Estimated	2020 Budget
		Beginning Balance		\$ 8,449.00	\$ 15,919.00
6.40100		Infrastructure Fees	6,240.00	7,280.00	20,000.00
		Interest	126.00	190.00	300.00
		Transfer In	2,083.00		
		Total Revenue	\$ 8,449.00	\$ 7,470.00	\$ 20,300.00
EXPENSES					
		Appartus			-
6.80017		Facilities			10,000.00
		Equipment			-
		TOTAL INFRASTRUCTURE EXPENSE			\$ 10,000.00
		Beginning Balance 2019		\$ 8,449.00	\$ 15,919.00
		Infrastructure Fee Revenue	8,449.00	7,470.00	20,300.00
		Infrastructure Fee Expenses	-	-	10,000.00
		Ending Balance	\$ 8,449.00	\$ 15,919.00	\$ 26,219.00