

*** * * * NOTICE * * * ***
ELIZABETH FIRE PROTECTION DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the Elizabeth Fire Protection District, Elbert County, will hold a special meeting at the hour of 6:00 p.m. on March 31, 2020, via tele-communications webinar. The purpose of the special meeting is to establish electronic Board meeting policy and vote on declaration of a local disaster emergency. This meeting is open to the public.

AGENDA

1. Call to Order
2. Roll Call
3. New Business
 - 20-04-08 A Resolution Establishing Electronic Board Meeting Policy During COVID-19 Pandemic
 - Declaration of A Local Disaster Emergency
4. Adjournment

BY ORDER OF THE BOARD OF DIRECTORS OF THE
ELIZABETH FIRE PROTECTION DISTRICT

By:/s/ Rick Young, President

Webinar information: <https://www.gotomeet.me/EFPD/board-meeting>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 569-900-829

Please call 303-646-3800 with any questions regarding the Webinar

Dated this 27th day of March 2020

**ELIZABETH FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA
SPECIAL MEETING
March 31, 2020**

1. Call to Order
2. Roll Call
3. New Business
 - 20-04-08 A Resolution Establishing Electronic Board Meeting Policy During COVID-19 Pandemic
 - Declaration of A Local Disaster Emergency
4. Adjournment

**RESOLUTION
BOARD OF DIRECTORS OF THE
ELIZABETH FIRE PROTECTION DISTRICT**

**A RESOLUTION ESTABLISHING ELECTRONIC BOARD MEETING POLICY DURING
COVID-19 PANDEMIC**

WHEREAS, the Elizabeth Fire Protection District (“District”) is a political subdivision of the State of Colorado, organized pursuant to the Special District Act, C.R.S. § 32-1-101, *et seq.* (“*Act*”), to provide fire, life safety, and emergency medical services (collectively, “*Emergency Services*”) to the citizens and property within its jurisdiction, and to individuals passing through its jurisdiction;

WHEREAS, as an Emergency Services provider, the District furthers the Colorado General Assembly’s intent to protect “... the health, safety, prosperity, security, and general welfare of the inhabitants of the District and of the people of the state of Colorado.” C.R.S. § 32-1-102(1);

WHEREAS, the District’s Board of Directors (“*Board*”) conducts monthly public meetings, and special public meetings on an as-needed basis, to carry out its statutory responsibilities for “... the management, control, and supervision of all the business and affairs of the District.” C.R.S. § 32-1-1001(1)(h);

WHEREAS, the severe acute respiratory syndrome coronavirus SARS-CoV-2, commonly referred to as COVID-19, is highly infectious and can cause severe and potentially fatal respiratory symptoms in infected individuals. On March 10, 2020, Colorado Governor Jared Polis declared a State of Emergency as a result of the spread of COVID-19 within Colorado. On March 11, 2020, the World Health Organization declared COVID-19, which has currently spread to approximately 130 countries and resulted in over 4,000 deaths, to be a pandemic;

WHEREAS, the Board has determined that conducting its regular and special meetings in a physical location increases the risk of exposure to COVID-19 to Board members, Chief Staff, and other District employees, and the public who attend the meetings, and is contrary to the District’s purpose of protecting the health, safety, and welfare of its citizens and personnel. It also has the potential of compromising the District’s ability to provide critical Emergency Services by placing key personnel at a greater risk of infection;

WHEREAS, the Colorado Open Meetings Law expressly contemplates that the Board may conduct its public meetings by electronic methods. *See* C.R.S. § 24-6-402(1)(b) (“‘Meeting’ means any kind of gathering, convened to discuss public business, in person, by telephone, electronically, or by other means of communication.”); and,

WHEREAS, the District has the capability for the Board to conduct its regular and special public meetings through electronic communications systems that will allow the public to access and hear the meetings.

NOW THEREFORE, be it resolved by the Board of Directors of the District that, effective immediately upon adoption of this Resolution:

1. All regular and special Board meetings will be conducted electronically, using the following electronic methods:

- a. Telephone Conferencing – 1-(517)317-3122 Access Code: 569-900-829
- b. GoToMeeting electronic platform will be used to conduct webinar

2. A copy of this Resolution shall be posted on Elizabethfire.com and/or at 155 W. Kiowa Ave, Elizabeth, CO

3. The policy stated in this Resolution shall remain in effect until the Board determines that conducting its meetings in a physical location no longer poses a risk of exposure to COVID-19 for the Board members, Chief Staff, and other District employees, and the public who attend the meetings.

4. The Board expressly authorizes the President and Secretary to sign this Resolution on behalf of all Board members in multiple counterparts and by facsimile or electronic PDF, all of which shall constitute a single, valid Resolution of the Board as if signed by each Board member in paper format. The Board further expressly authorizes the President and Secretary to sign any other Resolution approved by the Board while this policy is in effect in accordance with the procedures set forth in the preceding sentence.

ADOPTED and APPROVED this 31st day of March 2020.

BOARD OF DIRECTORS
ELIZABETH FIRE PROTECTION DISTRICT

Director

Director

Director

Director

Director

**DECLARATION OF A LOCAL DISASTER EMERGENCY
ELIZABETH FIRE PROTECTION DISTRICT
ELBERT COUNTY, COLORADO**

WHEREAS, the Elizabeth Fire Protection District (“*District*”) is a political subdivision of the State of Colorado, organized pursuant to the Special District Act, C.R.S. § 32-1-101, *et seq.* (“*Act*”), to provide fire, life safety, and emergency medical services (collectively, “*Emergency Services*”) to the citizens and property within its jurisdiction, and to individuals passing through its jurisdiction;

WHEREAS, C.R.S. § 24-33.5-709 authorizes the principal executive officer of a political subdivision to declare a local disaster, which local disaster declaration shall not continue or be renewed for a period in excess of seven days, except with the consent of the governing board of the political subdivision;

WHEREAS, the effect of any such local disaster declaration is to activate the response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans and to authorize the furnishing of aid and assistance under such plans;

WHEREAS, the severe acute respiratory syndrome coronavirus SARS-CoV-2, commonly referred to as COVID-19, is highly infectious and can cause severe and potentially fatal respiratory symptoms in infected individuals. The spread of COVID-19 has been declared a pandemic, its presence has been detected in the State of Colorado, and residents and visitors within the District’s jurisdiction are at risk of contracting COVID-19;

WHEREAS, the risks posed by this threat require the District to prepare its emergency response personnel and services as necessary to respond to the potentially rapid and severe spread of COVID-19 within its jurisdiction, the County of Elbert and State of Colorado, and to coordinate its response with other State and local emergency response agencies and other governmental entities, in order to mitigate the effects of COVID-19 and to recover from this local disaster emergency; and

WHEREAS, the financial, administrative, and operational resources necessary to respond to the COVID-19 local disaster emergency impose a significant and potentially detrimental burden on the District’s capabilities.

NOW THEREFORE, I, T.J. Steck, the principal executive officer of the District, hereby declare a local disaster emergency within the jurisdiction and boundaries of the Elizabeth Fire Protection District, in the County of Elbert, State of Colorado due to the imminent threat of widespread or severe damage, injury, or loss of life or property from the presence and spread of COVID-19.

This declaration of local disaster shall be given prompt and general publicity and shall be filed with (1) the Clerk and Recorder of Elbert County; (2) the Colorado Department of Local Affairs, Division of Local Government; and (3) the Office of Emergency Management. This declaration shall expire if not continued or renewed by the Elizabeth Fire Protection District Board of Directors within a period of seven days.

T.J. Steck, Fire Chief

Date

THIS DECLARATION OF LOCAL DISASTER EMERGENCY IS HEREBY CONTINUED AND RENEWED BY THE ELIZABETH FIRE PROTECTION DISTRICT BOARD OF DIRECTORS AT A PUBLIC MEETING HELD ON March 31, 2020.

Rick Young, President of the Board of Directors

Date

ATTEST: _____

Wayne Austgen, Secretary