

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Board of Directors of the Elizabeth Fire Protection District

Held: Tuesday, February 25, 2025, 4:00 p.m., virtually only

Attendance

The special meeting of the Board of Directors of the Elizabeth Fire Protection District ("District") was called and held in accordance with the laws of the State of Colorado.

The following Directors were in attendance:

- Rick Young, Board President (virtual attendance, arrived late)
- Scott Christensen, Board Vice President (virtual attendance)
- Don Means, Board Treasurer (virtual attendance)
- Wayne Austgen, Board Secretary (virtual attendance)
- Stacey Collis, Board Director (virtual attendance)

Also present were:

- TJ Steck, Fire Chief (virtual attendance)
- Kara Gerczynski, Division Chief Fire Prevention and Administration (virtual attendance)
- Sarah Fischer, Director of Finance and HR (virtual attendance)
- Taylor Clark, HR Generalist – Executive Assistant (virtual attendance)
- Michelle Ferguson, District Legal Counsel (virtual attendance)

Call To Order

Director Christensen called the meeting to order at 4:01 p.m.

Director Christensen stated for the record that Director Young was absent. He called for a motion to excuse Director Young. Director Collis made the motion. Director Means seconded the motion. All in favor. (However, Director Young arrived late to the meeting at 4:04 p.m.)

Pledge of Allegiance

Director Christensen led the Pledge of Allegiance.

Public Comment

Director Christensen opened the meeting for public comment. There was no public comment.

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Additions/Deletions to Agenda

Director Christensen asked if there were any changes to the Agenda. There were no changes to the Agenda.

Discussion and Possible Approval of Resolution #25-02-04: A Resolution Advocating That The Voters Vote Yes To Approve The Fire District's Request For A Sales Tax During The May 6, 2025, Election

Director Christensen stated that the next order of business was Discussion and Possible Approval of Resolution #25-02-04: A Resolution Advocating That The Voters Vote Yes To Approve The Fire District's Request For A Sales Tax During The May 6, 2025, Election.

Attorney Ferguson stated that the Fair Campaign Practices Act (FCPA) strictly defines what actions a District, through its Board or its Chief, can do in relation to voter education and campaigning. In general, the Board members and any member of Staff, while on duty or while representing the District, cannot speak in support of a measure – they are limited to only making factual statements about the District and the election. For example, Staff or the Board can discuss the rising costs to run the District, and present examples from salaries to the cost of equipment.

There is an exception to this rule. Boards are permitted to adopt a single Resolution of Advocacy about any ballot question, including their own ballot question. The Resolution presented to the Board was drafted by Chief Staff, and explains the Board's reasoning for why it believes a sales tax is necessary for the District.

Chief Staff also have prepared a "factual summary", also permitted by the FCPA, to provide information about the District and the sales tax. This document summarizes information relating to the District and the reasons for and against the measure. Legal Counsel reviewed and approved both documents to confirm they conform with FCPA.

Director Christensen called for a motion to approve Resolution #25-02-04. Director Young made the motion. Director Collis seconded the motion. All in favor.

Adjournment

There being no further business to come before the Board, Director Young moved to adjourn, Director Collis seconded, and the vote was unanimously carried. The meeting was adjourned at 4:15 p.m.

Meeting Schedule

The next regular Board meeting is scheduled for March 11, 2025, at 6:00 p.m. at 155 West Kiowa Ave, Elizabeth, Colorado.

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Rick Young

Board President

Wayne Austgen

Board Secretary