ELIZABETH FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA
December 10, 2020

DRAFT

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Additions/Deletions to Agenda
6. Approval of Minutes
    - Discussion and possible approval of Meeting Minutes from Nov 10, 2020
7. Financial Matters
    - Ratify the bills
        - Discussion and possible approval
8. Staff Report
9. Legal Report
10. Old Business
11. New Business
    - Public Hearing and Approval of 2021 Budget
    - Amendment to Handbook-due to new State Statues
12. Adjournment

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ELIZABETH FIRE PROTECTION DISTRICT

Held: Tuesday, November 10, 2020, 7:00 p.m. at 155 West Kiowa Ave, Elizabeth, Colorado. Held via webinar

Attendance

The regular meeting of the Board of Directors of the Elizabeth Fire Protection District ("District") was called and held in accordance with the laws of the State of Colorado.

The following Directors were in attendance:

Scott Christensen, Board Vice President
Wayne Austgen, Board Secretary
Mike Graeff, Board Treasurer
Don Means, Board Director

Also present were:

Fire Chief Steck
Division Chief Gerczynski
Interim Division Chief Mackall
Sarah Fischer, Director of Finance and HR
Maria Cannata, Secretary to the Board
Michelle Ferguson, District Legal Counsel

Absent:
Rick Young, Board President

Call to Order

Director Christensen called to order the regular meeting of the Board of Directors of the Elizabeth Fire Protection District at 7:03 p.m. Director Christensen called to excuse Director Young. Motion made by Director Graeff. Seconded by Director Austgen. All in favor. Motion carried.

Pledge of Allegiance

Director Austgen led the flag salute.

RECORD OF PROCEEDINGS

Public Comment	Director Christensen opened the meeting for public comment. There was no public comment.
Addition/Deletions to Agenda	Director Christensen asked if there were any changes to the agenda. No changes to the agenda.
Approval of Minutes	The Board reviewed the draft minutes from the October 13, 2020, regular Board meeting. Director Christensen called for a motion approve the October 13, 2020 minutes, as presented. Director Austgen made the motion. Director Means seconded the motion. The motion passed unanimously.
Financial Matters	
• Ratify the bills	Director Christensen stated everyone has the financials and asked if there were any questions. No questions Director Christensen called for a motion to ratify payment of the bills. Director Austgen made the motion. Director Means seconded the motion. The motion passed unanimously.
Staff Report	Chief Steck gave an overview of the staff report. He also added the effects the department has with COVID. The joint facility with Rattlesnake District is finished and ready to be used for additional storage space. The interview process for the Battalion Chief promotions is underway. Discussion followed.

Legal Report

Attorney Ferguson stated to the Board she didn't have anything to add to the report which the Board received in the Board packet. Discussion was had regarding Legislative Amendment B, the State de-Gallagher measure and Proposition 118, the
Paid Family Medical Leave, which passed in November. No current action by the District is required, but there will be future discussions to determine the course of action for the paid leave program.

No questions for legal.

Old Business

- Benefit and Cancer Trust

Director of Finance and HR Fischer stated that she has answers to the questions from the previous Board meeting concerning the Cancer Trust. The staff would like to forgo the Cancer Trust and keep with workers' compensation benefits, in addition to the District's; short- and long-term disability benefits. The District will be removing Aflac from the benefits to accommodate the extra expense for add short- and long-term disabilities.

Discussion followed.

Director Christensen stated there is no action needed to make the changes Chief staff has considered.

- Discussion of Auditor for 2020

Chief Steck told the Board the cost for the 2020 Audit is the same as the previous year.

Director Christensen called for approval of the 2020 Audit process and the Agreement for Services with the District's auditor. Director Graeff made the motion. Director Means seconded the motion. The motion passed unanimously.

New Business

Adjournment

Chief Steck told the Board that the Administrative staff are taking turns working one day a week in the office; otherwise the office is closed to the public. The department is using COVID funds for testing, PPE, and overtime.

There being no further business to come before the Board, Director Austgen moved to adjourn; Director Graeff seconded,

and the vote was unanimously carried. The meeting adjourned at 7:33 p.m.

Meeting Schedule

The next regular Board meeting is scheduled for December 08, 2020, at 7:00 p.m. at 155 West Kiowa Ave, Elizabeth, Colorado.

_____ Date: December 08, 2020
Scott Christensen, Vice President

_____ Date: December 08, 2020
Wayne Austgen, Secretary

Elizabeth Fire Protection District
General Fund Balance Sheet
As of November 30, 2020

	Nov 30, 20
ASSETS	
Current Assets	
Checking/Savings	
1.10100 · BOK Financial Operating	96,980.52
1.10150 · BOK Financial Payroll	986.84
1.10200 · Community Bank of Colorado	41,832.47
1.10300 · Wells Fargo	-153.60
1.10400 · Colorado Trust General Account	1,130,251.39
1.10600 · CSafe Fund General Account	7,083.61
1.10700 · Colorado Trust Scholarship Fund	546.35
1.10950 · Claim on Pooled Cash	16,525.19
Total Checking/Savings	1,294,052.77
Accounts Receivable	
1.11600 · Accounts Receivable	7,694.00
Total Accounts Receivable	7,694.00
Other Current Assets	
1.12500 · Petty Cash Fund	100.00
Total Other Current Assets	100.00
Total Current Assets	1,301,846.77
Fixed Assets	
1.15100 · Fixed Asset Land	1,614,052.51
1.15200 · Fixed Asset Equipment	176,482.08
1.15300 · Fixed Asset Vehicle	1,619,889.97
Total Fixed Assets	3,410,424.56
Other Assets	
1.13000 · Property Tax Receivable	2,367,430.00
1.13600 · Transport Fees Receivable	263,368.66
1.13700 · Allowance for Doubtful Debt	-185,082.02
Total Other Assets	2,445,716.64
TOTAL ASSETS	**7,157,987.97**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1.20000 · *Accounts Payable	-0.10
Total Accounts Payable	-0.10
Other Current Liabilities	
1.20200 · Accounts Payable	29.14
1.21000 · Deferred Property Tax Revenue	2,367,430.00
1.21100 · Federal Payroll Tax	-3.12
1.21200 · State Payroll Tax	720.00
1.21400 · Colorado Unemployment	-193.66
1.22100 · AFLAC	1,120.68
1.22200 · AFLAC - Pre-Tax	833.30
1.23000 · Deferred Grant Revenue	6,500.00
Total Other Current Liabilities	2,376,436.34
Total Current Liabilities	2,376,436.24
Total Liabilities	2,376,436.24
Equity	
1.30300 · Investment in Fixed Asset	3,410,424.56
1.31100 · Unapplied Fund Balance	826,302.18
32000 · Unrestricted Net Assets	28,087.26

Elizabeth Fire Protection District
General Fund Balance Sheet
As of November 30, 2020

	Nov 30, 20
Net Income	516,737.73
Total Equity	4,781,551.73
TOTAL LIABILITIES & EQUITY	**7,157,987.97**

Elizabeth Fire Protection District
Income Statement General Fund
January through November 2020

	Jan - Nov 20
Income	
1.40100 · General Fund Property Tax Reven	2,346,528.88
1.40200 · S.O.T. Revenue	404,308.03
1.40300 · Transport Revenue	285,513.38
1.40400 · Permit Fees	18,160.50
1.40500 · Developer Contributions	43,750.00
1.40600 · CPR Income	1,215.00
1.40700 · CFFHC Benefit Trust	3,548.68
1.40900 · Deployment Income	15,717.10
1.41000 · Sale of Capital Assets	2,500.00
1.41100 · Interest Revenue	9,070.09
1.41200 · Other Miscellaneous Income	175,158.82
Total Income	3,305,470.48
Gross Profit	3,305,470.48
Expense	
1.50000 · Administration	2,334,277.04
1.51000 · Professional Services	120,971.97
1.52000 · Apparatus	20,627.31
1.53000 · Facilities	142,995.44
1.54000 · Equipment Maintenance and Testi	21,994.53
1.55000 · Fire Prevention/Investigations	9,888.61
1.56000 · Communications	9,020.51
1.57000 · Technology	23,857.02
1.58000 · Operations	89,555.56
1.80901 · Disaster Relief Account	15,544.76
Total Expense	2,788,732.75
Net Income	**516,737.73**

Elizabeth Fire Protection District
General Fund Comparison Budget
January through November 2020

	Jan - Nov 20	Budget	$ Over Bud...	% of Budget
Income				
1.40100 · General Fund Property Tax Reven	2,346,528.88	2,367,430.00	(20,901.12)	99.1%
1.40200 · S.O.T. Revenue	404,308.03	380,000.00	24,308.03	106.4%
1.40300 · Transport Revenue	285,513.38	295,000.00	(9,486.62)	96.8%
1.40400 · Permit Fees	18,160.50	20,000.00	(1,839.50)	90.8%
1.40500 · Developer Contributions	43,750.00	30,000.00	13,750.00	145.8%
1.40600 · CPR Income	1,215.00	1,800.00	(585.00)	67.5%
1.40700 · CFFHC Benefit Trust	3,548.68	2,625.00	923.68	135.2%
1.40900 · Deployment Income	15,717.10	50,000.00	(34,282.90)	31.4%
1.41000 · Sale of Capital Assets	2,500.00	12,000.00	(9,500.00)	20.8%
1.41100 · Interest Revenue	9,070.09	17,500.00	(8,429.91)	51.8%
1.41200 · Other Miscellaneous Income	175,158.82	8,000.00	167,158.82	2,189.5%
1.49000 · Transfer In From Other Funds	0.00	75,403.00	(75,403.00)	0.0%
Total Income	3,305,470.48	3,259,758.00	45,712.48	101.4%
Gross Profit	3,305,470.48	3,259,758.00	45,712.48	101.4%
Expense				
1.50000 · Administration	2,334,277.04	2,706,534.00	(372,256.96)	86.2%
1.51000 · Professional Services	120,971.97	133,627.00	(12,655.03)	90.5%
1.52000 · Apparatus	20,627.31	67,000.00	(46,372.69)	30.8%
1.53000 · Facilities	142,995.44	173,175.00	(30,179.56)	82.6%
1.54000 · Equipment Maintenance and Testi	21,994.53	37,250.00	(15,255.47)	59.0%
1.55000 · Fire Prevention/Investigations	9,888.61	19,600.00	(9,711.39)	50.5%
1.56000 · Communications	9,020.51	13,100.00	(4,079.49)	68.9%
1.57000 · Technology	23,857.02	41,850.00	(17,992.98)	57.0%
1.58000 · Operations	89,555.56	130,850.00	(41,294.44)	68.4%
1.80900 · Contingency	0.00	10,000.00	(10,000.00)	0.0%
1.80901 · Disaster Relief Account	15,544.76			
Total Expense	2,788,732.75	3,332,986.00	(544,253.25)	83.7%
Net Income	**516,737.73**	**(73,228.00)**	**589,965.73**	**(705.7)%**

Elizabeth Fire Protection District
Capital Mill Comparison Budget
January through November 2020

	Jan - Nov 20	Budget	$ Over Budget	% of Budget
Income				
2.40100 · Capital Improvement Tax Revenue	394,102.85	396,504.00	(2,401.15)	99.4%
2.40800 · Grant Income Cap Mil	156,695.40	160,842.00	(4,146.60)	97.4%
2.41100 · Interest Revenue-CMF	1,631.91	210.00	1,421.91	777.1%
Total Income	552,430.16	557,556.00	(5,125.84)	99.1%
Gross Profit	552,430.16	557,556.00	(5,125.84)	99.1%
Expense				
2.49000 · Grant Equipment	307,155.56	321,684.00	(14,528.44)	95.5%
2.55000 · County Treasurer Fee-CMF	11,517.04	11,894.00	(376.96)	96.8%
2.60000 · Capital Mil Transfer Out	0.00	11,564.78	(11,564.78)	0.0%
2.80010 · PPE Capital Expense	18,584.00	23,000.00	(4,416.00)	80.8%
2.80011 · Uniform Standardization Capital	0.00	3,000.00	(3,000.00)	0.0%
2.80013 · Equipment Capital Expense	15,446.35	11,000.00	4,446.35	140.4%
2.80014 · Station 271 Capital Expense	50,154.07	5,000.00	45,154.07	1,003.1%
2.80016 · Station 273 Capital Expense	0.00	30,000.00	(30,000.00)	0.0%
2.80017 · General Facilities Capital Exp	0.00	9,000.00	(9,000.00)	0.0%
2.80201 · PNC Lease Principal	120,444.41	120,444.41	0.00	100.0%
2.80220 · PNC Lease Interest	30,963.67	30,963.67	0.00	100.0%
Total Expense	554,265.10	577,550.86	(23,285.76)	96.0%
Net Income	**(1,834.94)**	**(19,994.86)**	**18,159.92**	**9.2%**

Elizabeth Fire Protection District
Impact Fee Funds Comparison Budget
January 2019 through November 2020

	Jan '19 - Nov 20	Budget	$ Over Budget	% of Budget
Income				
3.40100 · Zone 1 Income	27,098.77	85,000.00	(57,901.23)	31.9%
3.41100 · Interest	190.14			
4.40200 · Zone 2 Income	3,678.00	0.00	3,678.00	100.0%
4.41100 · Interest Impact fee Zone 2	16.56			
5.40300 · Zone 3 Income	12,286.05	12,000.00	286.05	102.4%
5.41100 · Interest Impact Fee Zone 3	182.18	215.00	(32.82)	84.7%
Total Income	43,451.70	97,215.00	(53,763.30)	44.7%
Gross Profit	43,451.70	97,215.00	(53,763.30)	44.7%
Expense				
3.60000 · Zone 1 Transfer Out	0.00	40,589.00	(40,589.00)	0.0%
3.60100 · Zone 1 Admin Building	5,000.00			
4.00002 · Zone 2 Expense	0.00	1,226.00	(1,226.00)	0.0%
5.00003 · Zone 3 Expense	0.00	22,024.00	(22,024.00)	0.0%
Total Expense	5,000.00	63,839.00	(58,839.00)	7.8%
Net Income	**38,451.70**	**33,376.00**	**5,075.70**	**115.2%**

Elizabeth Fire Protection District
Infrastructure Fee Fund Comparison Budget
January through November 2020

	Jan - Nov 20	Budget	$ Over Budget	% of Budget
Income				
6.40100 · Infrastructure Fee Income	7,280.00	20,000.00	(12,720.00)	36.4%
6.41100 · Interest Revenue IF	93.47	300.00	(206.53)	31.2%
Total Income	7,373.47	20,300.00	(12,926.53)	36.3%
Gross Profit	7,373.47	20,300.00	(12,926.53)	36.3%
Expense				
6.80017 · Infrastructure Facilities Exp	0.00	10,000.00	(10,000.00)	0.0%
Total Expense	0.00	10,000.00	(10,000.00)	0.0%
Net Income	**7,373.47**	**10,300.00**	**(2,926.53)**	**71.6%**

Elizabeth Fire Protection District
Bank Balances
As of November 30, 2020

	Nov 30, 20	
	Debit	Credit
1.10100 · BOK Financial Operating	96,980.52	
1.10150 · BOK Financial Payroll	986.84	
1.10200 · Community Bank of Colorado	41,832.47	
1.10300 · Wells Fargo		153.60
1.10400 · Colorado Trust General Account	1,130,251.39	
1.10600 · CSafe Fund General Account	7,083.61	
1.10700 · Colorado Trust Scholarship Fund	546.35	
1.10950 · Claim on Pooled Cash	16,525.19	
2.10400 · Colo Trust Cap Mill	208,770.90	
2.10950 · Claim on Pooled Cash-CMF		28,963.37
2.13500 · Cash with County Treasurer-CMF	0.00	
3.10100 · Colorado Trust Impact Fee Zn1	16,276.73	
3.10950 · Claims on Pooled Cash Zone 1	6,012.18	
4.10101 · Colorado Trust Impact Fee Zn 2	2,468.56	
5.10102 · Colorado Trust Impact Fee Zn 3	12,468.23	
5.10950 · Claim on Pooled Cash Zone3	0.00	
6.10200 · Colorado Trust Infrastructure	18,210.08	
6.10950 · Claims on Pooled Cash Infrastru	5,200.00	
TOTAL	**1,563,613.05**	**29,116.97**

Elizabeth Fire Protection District
Check Register
November 2020

Num	Date	Name	Account	Paid Amount	Original Amount
	11/09/2020	**QuickBooks Pay...**	**1.10150 · BOK Financial Payroll**		**-36,567.32**
		QuickBooks Payr...	2110 · Direct Deposit Liabilities	-36,567.32	36,567.32
TOTAL				-36,567.32	36,567.32
	11/12/2020	**QuickBooks Pay...**	**1.10150 · BOK Financial Payroll**		**-55,302.48**
		QuickBooks Payr...	2110 · Direct Deposit Liabilities	-55,302.48	55,302.48
TOTAL				-55,302.48	55,302.48
	11/27/2020	**QuickBooks Pay...**	**1.10150 · BOK Financial Payroll**		**-53,433.90**
		QuickBooks Payr...	2110 · Direct Deposit Liabilities	-53,433.90	53,433.90
TOTAL				-53,433.90	53,433.90
	11/27/2020	**QuickBooks Pay...**	**1.10150 · BOK Financial Payroll**		**-640.02**
		QuickBooks Payr...	2110 · Direct Deposit Liabilities	-640.02	640.02
TOTAL				-640.02	640.02
	11/30/2020		**1.10100 · BOK Financial Operating**		**-349.79**
			1.50102 · Bank Fees	-349.79	349.79
TOTAL				-349.79	349.79
ACH0720	**11/01/2020**	**Absolute Exhibits**	**1.10100 · BOK Financial Operating**		**-377.50**
			1.80901 · Disaster Relief Account	-377.50	377.50
TOTAL				-377.50	377.50
ACH0720	**11/10/2020**	**United States Tr...**	**1.10150 · BOK Financial Payroll**		**-14,752.84**
			1.21100 · Federal Payroll Tax	-13,219.36	13,219.36
			1.21100 · Federal Payroll Tax	-766.74	766.74
			1.21100 · Federal Payroll Tax	-766.74	766.74
TOTAL				-14,752.84	14,752.84
ACH0726	**11/02/2020**	**United States Tr...**	**1.10150 · BOK Financial Payroll**		**-10,683.96**
			1.21100 · Federal Payroll Tax	-6,950.00	6,950.00
			1.21100 · Federal Payroll Tax	-740.81	740.81
			1.21100 · Federal Payroll Tax	-740.81	740.81
			1.21100 · Federal Payroll Tax	-1,126.17	1,126.17
			1.21100 · Federal Payroll Tax	-1,126.17	1,126.17
TOTAL				-10,683.96	10,683.96
ACH0843	**11/01/2020**	**Public Sector H...**	**1.10100 · BOK Financial Operating**		**-24,619.74**
			1.50403 · Health Insurance	-24,619.74	24,619.74
TOTAL				-24,619.74	24,619.74
ACH1104	**11/05/2020**	**SAMBA**	**1.10100 · BOK Financial Operating**		**-133.30**

Elizabeth Fire Protection District
Check Register
November 2020

Num	Date	Name	Account	Paid Amount	Original Amount
			1.50501 · Driving Record Checks	-133.30	133.30
TOTAL				-133.30	133.30
ACH1106	**11/01/2020**	**Aflac**	**1.10100 · BOK Financial Operating**		**-1,953.98**
			1.50408 · Aflac Cancer Policy	0.62	-0.62
			1.22200 · AFLAC - Pre-Tax	-833.30	833.30
			1.22100 · AFLAC	-635.36	635.36
			1.22100 · AFLAC	-485.94	485.94
TOTAL				-1,953.98	1,953.98
ACH1107	**11/06/2020**	**Pinnacol Assura...**	**1.10100 · BOK Financial Operating**		**-607.78**
			1.50409 · Workers Comp	-607.78	607.78
TOTAL				-607.78	607.78
ACH1108	**11/05/2020**	**BOK Financial CC**	**1.10100 · BOK Financial Operating**		**-12,980.41**
			1.53111 · 271 Maintenance/Repairs	-348.00	348.00
			1.53112 · 271 Equipment/Upgrades	-399.84	399.84
			1.52103 · Apparatus Equipment/Upgrades	-63.77	63.77
			1.54107 · Hose Testing	-94.49	94.49
			1.52102 · Apparatus Repairs	-78.90	78.90
			1.53111 · 271 Maintenance/Repairs	-59.76	59.76
			1.53111 · 271 Maintenance/Repairs	-98.91	98.91
			1.58306 · Protective Clothing	-824.94	824.94
			1.50104 · Meeting Expense	-35.52	35.52
			1.50104 · Meeting Expense	-48.68	48.68
			1.55204 · Training	-60.00	60.00
			1.57102 · I.T. Software Upgrades Sage/Sup	-17.95	17.95
			1.57102 · I.T. Software Upgrades Sage/Sup	-458.39	458.39
			1.57110 · I.T. Equipment/Upgrades	-297.00	297.00
			1.57111 · I.T. GRANT SERVICES	-294.00	294.00
			1.58701 · Fuel	-9.00	9.00
			1.80901 · Disaster Relief Account	-1,945.86	1,945.86
			1.80901 · Disaster Relief Account	-115.98	115.98
			1.80901 · Disaster Relief Account	-999.00	999.00
			1.53904 · Quartermaster Supplies	-17.37	17.37
			1.50101 · Office Supplies	-27.08	27.08
			1.50101 · Office Supplies	-69.71	69.71
			1.58303 · Hardware and Patches	-11.36	11.36
			1.50101 · Office Supplies	-70.84	70.84
			1.50101 · Office Supplies	-3.58	3.58
			1.53904 · Quartermaster Supplies	-50.99	50.99
			1.53904 · Quartermaster Supplies	-286.26	286.26
			1.53904 · Quartermaster Supplies	-13.96	13.96
			1.53904 · Quartermaster Supplies	-16.83	16.83
			1.53904 · Quartermaster Supplies	-42.14	42.14
			1.53904 · Quartermaster Supplies	-24.23	24.23
			1.53904 · Quartermaster Supplies	-77.52	77.52
			1.53904 · Quartermaster Supplies	-9.68	9.68
			1.53904 · Quartermaster Supplies	-25.74	25.74
			1.55109 · Address Sign	-73.26	73.26
			1.55109 · Address Sign	-388.20	388.20
			1.58303 · Hardware and Patches	-166.52	166.52
			1.58306 · Protective Clothing	-53.02	53.02
			1.50107 · Admin Training	-149.00	149.00
			1.50502 · Background Checks	-284.46	284.46
			1.53206 · 272 Cable	-102.65	102.65
			1.50104 · Meeting Expense	-19.41	19.41
			1.53112 · 271 Equipment/Upgrades	-98.40	98.40
			1.53810 · Admin Maint/Repairs	-8.97	8.97

Elizabeth Fire Protection District
Check Register
November 2020

Num	Date	Name	Account	Paid Amount	Original Amount
			1.53810 · Admin Maint/Repairs	-13.90	13.90
			1.53811 · Admin Equipment/Upgrades	-21.38	21.38
			1.55303 · CPR Supplies/Fees	-80.00	80.00
			1.58102 · Fire Training Supplies	-1,101.00	1,101.00
			1.58105 · Firefighter Training	-1,125.00	1,125.00
			1.58306 · Protective Clothing	-209.82	209.82
			1.58501 · Operations Equipment/Upgrades	-102.45	102.45
			1.58202 · EMS Supplies	-433.90	433.90
			1.80901 · Disaster Relief Account	-51.98	51.98
			1.80901 · Disaster Relief Account	-96.57	96.57
			1.80901 · Disaster Relief Account	-797.79	797.79
			1.50104 · Meeting Expense	-29.77	29.77
			1.55105 · Training	-225.00	225.00
			1.50104 · Meeting Expense	-61.39	61.39
			1.53810 · Admin Maint/Repairs	-172.45	172.45
			1.50104 · Meeting Expense	-73.72	73.72
			1.52101 · Apparatus Preventative Maint	-43.12	43.12
TOTAL				-12,980.41	12,980.41
ACH1116	**11/16/2020**	**United States Tr...**	**1.10150 · BOK Financial Payroll**		**-10,006.04**
			1.21100 · Federal Payroll Tax	-6,665.00	6,665.00
			1.21100 · Federal Payroll Tax	-575.61	575.61
			1.21100 · Federal Payroll Tax	-575.61	575.61
			1.21100 · Federal Payroll Tax	-1,094.91	1,094.91
			1.21100 · Federal Payroll Tax	-1,094.91	1,094.91
TOTAL				-10,006.04	10,006.04
ACH1117	**11/16/2020**	**ICMA**	**1.10150 · BOK Financial Payroll**		**-2,183.15**
			1.21500 · ICMA 457	-1,262.60	1,262.60
			1.21700 · ICMA EE Loan Payment	-52.53	52.53
			1.21600 · ICMA Pension	-434.01	434.01
			1.21600 · ICMA Pension	-434.01	434.01
TOTAL				-2,183.15	2,183.15
ACH1118	**11/16/2020**	**FPPA**	**1.10150 · BOK Financial Payroll**		**-12,480.47**
			1.21800 · FPPA Pension Cont	-5,115.67	5,115.67
			1.21800 · FPPA Pension Cont	-5,115.67	5,115.67
			1.21800 · FPPA Pension Cont	-536.83	536.83
			1.21900 · FPPA 457	-874.52	874.52
			1.21800 · FPPA Pension Cont	-837.78	837.78
TOTAL				-12,480.47	12,480.47
ACH1131	**11/30/2020**	**Colorado Depart...**	**1.10150 · BOK Financial Payroll**		**-7,717.00**
			1.50102 · Bank Fees	-1.00	1.00
			1.21200 · State Payroll Tax	-7,716.00	7,716.00
TOTAL				-7,717.00	7,717.00
ACH1132	**11/30/2020**	**FPPA**	**1.10150 · BOK Financial Payroll**		**-12,490.36**
			1.21800 · FPPA Pension Cont	-5,119.95	5,119.95
			1.21800 · FPPA Pension Cont	-5,119.95	5,119.95
			1.21800 · FPPA Pension Cont	-538.16	538.16
			1.21900 · FPPA 457	-874.52	874.52
			1.21800 · FPPA Pension Cont	-837.78	837.78

Elizabeth Fire Protection District
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November 2020

Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL				-12,490.36	12,490.36
ACH1132	**11/30/2020**	**ICMA**	**1.10150 · BOK Financial Payroll**		**-2,183.15**
			1.21500 · ICMA 457	-1,262.60	1,262.60
			1.21700 · ICMA EE Loan Payment	-52.53	52.53
			1.21600 · ICMA Pension	-434.01	434.01
			1.21600 · ICMA Pension	-434.01	434.01
TOTAL				-2,183.15	2,183.15
ACH1133	**11/30/2020**	**United States Tr...**	**1.10150 · BOK Financial Payroll**		**-9,234.96**
			1.21100 · Federal Payroll Tax	-5,907.00	5,907.00
			1.21100 · Federal Payroll Tax	-629.93	629.93
			1.21100 · Federal Payroll Tax	-629.93	629.93
			1.21100 · Federal Payroll Tax	-1,034.05	1,034.05
			1.21100 · Federal Payroll Tax	-1,034.05	1,034.05
TOTAL				-9,234.96	9,234.96
ACH1133	**11/30/2020**	**HUMANA**	**1.10100 · BOK Financial Operating**		**-234.21**
			1.50407 · Life Insurance	-234.21	234.21
TOTAL				-234.21	234.21
25317	**11/09/2020**	**A&E**	**1.10100 · BOK Financial Operating**		**-2,095.56**
905426-81	11/09/2020		1.52102 · Apparatus Repairs	-2,095.56	2,095.56
TOTAL				-2,095.56	2,095.56
25318	**11/09/2020**	**Agfinity**	**1.10100 · BOK Financial Operating**		**-699.89**
I52601	11/09/2020		1.58701 · Fuel	-699.89	699.89
TOTAL				-699.89	699.89
25319	**11/09/2020**	**Airgas**	**1.10100 · BOK Financial Operating**		**-292.70**
9106372253	11/09/2020		1.58202 · EMS Supplies	-292.70	292.70
TOTAL				-292.70	292.70
25320	**11/09/2020**	**Allcopy**	**1.10100 · BOK Financial Operating**		**-404.76**
28062312	11/09/2020		1.57109 · Copier	-404.76	404.76
TOTAL				-404.76	404.76
25321	**11/09/2020**	**Boundtree**	**1.10100 · BOK Financial Operating**		**-260.56**
83814622	11/09/2020		1.58202 · EMS Supplies	-260.56	260.56
TOTAL				-260.56	260.56
25322	**11/09/2020**	**CC ADMIN**	**1.10100 · BOK Financial Operating**		**-231.12**
8497202000...	11/09/2020		1.53805 · Admin Internet	-231.12	231.12

Elizabeth Fire Protection District
Check Register
November 2020

Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL				-231.12	231.12
25323	**11/09/2020**	**CC Station 271 I...**	**1.10100 · BOK Financial Operating**		**-239.58**
8497202000...	11/09/2020		1.53105 · 271 Internet	-239.58	239.58
TOTAL				-239.58	239.58
25324	**11/09/2020**	**CC Station 273 ...**	**1.10100 · BOK Financial Operating**		**-14.98**
8497202240...	11/09/2020		1.53306 · 273 Cable	-14.98	14.98
TOTAL				-14.98	14.98
25325	**11/09/2020**	**CC Station 273 I...**	**1.10100 · BOK Financial Operating**		**-242.46**
8497202240...	11/09/2020		1.53305 · 273 Internet	-242.46	242.46
TOTAL				-242.46	242.46
25326	**11/09/2020**	**CDPC**	**1.10100 · BOK Financial Operating**		**-270.00**
20-33426	11/09/2020		1.58108 · Firefighter Cert. Testing	-270.00	270.00
TOTAL				-270.00	270.00
25327	**11/09/2020**	**Century Link**	**1.10100 · BOK Financial Operating**		**-137.80**
3036465106...	11/09/2020		1.53204 · 272 Phone	-137.80	137.80
TOTAL				-137.80	137.80
25328	**11/09/2020**	**Colorado Intera...**	**1.10100 · BOK Financial Operating**		**-691.64**
11475214	11/09/2020		1.40300 · Transport Revenue	-691.64	691.64
TOTAL				-691.64	691.64
25329	**11/09/2020**	**CURTIS**	**1.10100 · BOK Financial Operating**		**-1,055.50**
INV435555	11/09/2020		1.58306 · Protective Clothing	-1,055.50	1,055.50
TOTAL				-1,055.50	1,055.50
25330	**11/09/2020**	**Darley**	**1.10100 · BOK Financial Operating**		**-425.45**
17400236	11/09/2020		1.58501 · Operations Equipment/Upgrades	-425.45	425.45
TOTAL				-425.45	425.45
25331	**11/09/2020**	**ICC**	**1.10100 · BOK Financial Operating**		**-145.00**
3290631	11/09/2020		1.55108 · Dues/Certifications	-145.00	145.00
TOTAL				-145.00	145.00
25332	**11/09/2020**	**IREA**	**1.10100 · BOK Financial Operating**		**-1,079.76**
23608400	11/09/2020		1.53302 · 273 Electric	-496.18	496.18
71184002	11/09/2020		1.53102 · 271 Electric	-448.93	448.93

Elizabeth Fire Protection District
Check Register
November 2020

Num	Date	Name	Account	Paid Amount	Original Amount
95602299	11/09/2020		1.53802 · Admin Electrict	-134.65	134.65
TOTAL				-1,079.76	1,079.76
25333	**11/09/2020**	**IRELAND**	**1.10100 · BOK Financial Operating**		**-1,989.00**
124639	11/09/2020		1.51101 · Legal Fees	-1,239.00	1,239.00
124640	11/09/2020		1.51101 · Legal Fees	-750.00	750.00
TOTAL				-1,989.00	1,989.00
25334	**11/09/2020**	**John Deere**	**1.10100 · BOK Financial Operating**		**-109.09**
11112-61971	11/09/2020		1.53311 · 273 Equipment/ Upgrades	-87.33	87.33
			1.53809 · Admin Grounds	-21.76	21.76
TOTAL				-109.09	109.09
25335	**11/09/2020**	**NAPA**	**1.10100 · BOK Financial Operating**		**-33.56**
12928	11/09/2020		1.52101 · Apparatus Preventative Maint	-20.40	20.40
			1.52102 · Apparatus Repairs	-13.16	13.16
TOTAL				-33.56	33.56
25336	**11/09/2020**	**Sprint**	**1.10100 · BOK Financial Operating**		**-675.08**
857699224-...	11/09/2020		1.56106 · Cell Phone Expense	-675.08	675.08
TOTAL				-675.08	675.08
25337	**11/09/2020**	**TRIBBETT**	**1.10100 · BOK Financial Operating**		**-1,259.00**
004159	11/09/2020		1.50105 · Liability Insurance	-1,259.00	1,259.00
TOTAL				-1,259.00	1,259.00
25338	**11/09/2020**	**True Value**	**1.10100 · BOK Financial Operating**		**-96.24**
1718	11/09/2020		1.54301 · Maintenance Equipment Repairs	-24.27	24.27
			1.53111 · 271 Maintenance/Repairs	-31.98	31.98
			1.53111 · 271 Maintenance/Repairs	-39.99	39.99
TOTAL				-96.24	96.24
25339	**11/09/2020**	**TWNELZ**	**1.10100 · BOK Financial Operating**		**-280.80**
61.01	11/09/2020		1.53107 · 271 Water/Sewer	-191.92	191.92
2000.03	11/09/2020		1.53812 · Admin Building Water/Sewer	-88.88	88.88
TOTAL				-280.80	280.80
25340	**11/09/2020**	**WEX**	**1.10100 · BOK Financial Operating**		**-772.33**
68430927	11/09/2020		1.58701 · Fuel	-772.33	772.33
TOTAL				-772.33	772.33
25341	**11/05/2020**	**Kriz Consulting**	**1.10100 · BOK Financial Operating**		**-1,774.03**
			1.51106 · EMS Billing	-1,774.03	1,774.03

Elizabeth Fire Protection District
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Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL				-1,774.03	1,774.03
25342	**11/24/2020**	**Steck, Taylor J**	**1.10100 · BOK Financial Operating**		**-16.98**
			1.53904 · Quartermaster Supplies	-16.98	16.98
TOTAL				-16.98	16.98
25343	**11/24/2020**	**Airgas**	**1.10100 · BOK Financial Operating**		**-328.28**
9106889078	11/24/2020		1.58202 · EMS Supplies	-257.36	257.36
9975067224	11/24/2020		1.58202 · EMS Supplies	-70.92	70.92
TOTAL				-328.28	328.28
25344	**11/24/2020**	**Arapahoe Com...**	**1.10100 · BOK Financial Operating**		**-2,525.74**
2120-C9	11/24/2020		1.58206 · Scholarship	-2,525.74	2,525.74
TOTAL				-2,525.74	2,525.74
25345	**11/24/2020**	**Autozone**	**1.10100 · BOK Financial Operating**		**-15.98**
4387553243	11/24/2020		1.52102 · Apparatus Repairs	-15.98	15.98
TOTAL				-15.98	15.98
25346	**11/24/2020**	**Black Hills**	**1.10100 · BOK Financial Operating**		**-43.82**
7272235064	11/24/2020		1.53803 · Admin Natural Gas	-0.87	0.87
7708368470	11/24/2020		1.53203 · 272 Gas	-42.95	42.95
TOTAL				-43.82	43.82
25347	**11/24/2020**	**Boundtree**	**1.10100 · BOK Financial Operating**		**-475.27**
83849511	11/24/2020		1.58202 · EMS Supplies	-295.13	295.13
83837512	11/24/2020		1.58202 · EMS Supplies	-180.14	180.14
TOTAL				-475.27	475.27
25348	**11/24/2020**	**CC Station 271 ...**	**1.10100 · BOK Financial Operating**		**-20.97**
8497202000...	11/24/2020		1.53106 · 271 Cable	-20.97	20.97
TOTAL				-20.97	20.97
25349	**11/24/2020**	**CDPC**	**1.10100 · BOK Financial Operating**		**-550.00**
20-37647	11/24/2020		1.58108 · Firefighter Cert. Testing	-170.00	170.00
20-37832	11/24/2020		1.58108 · Firefighter Cert. Testing	-80.00	80.00
20-33880	11/24/2020		1.58108 · Firefighter Cert. Testing	-300.00	300.00
TOTAL				-550.00	550.00
25350	**11/24/2020**	**Comcast Station...**	**1.10100 · BOK Financial Operating**		**-861.81**
110965413	11/24/2020		1.53805 · Admin Internet	-423.40	423.40
			1.53105 · 271 Internet	-276.40	276.40
			1.53305 · 273 Internet	-162.01	162.01

Elizabeth Fire Protection District
Check Register
November 2020

Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL				-861.81	861.81
25351	**11/24/2020**	**Direct**	**1.10100 · BOK Financial Operating**		**-69.90**
124494	11/24/2020		1.53205 · 272 Internet	-69.90	69.90
TOTAL				-69.90	69.90
25352	**11/24/2020**	**ELDORA**	**1.10100 · BOK Financial Operating**		**-160.35**
131339	11/24/2020		1.53109 · 271 Drinking Water	-115.55	115.55
131340	11/24/2020		1.53308 · 273 Drinking Water	-44.80	44.80
TOTAL				-160.35	160.35
25353	**11/24/2020**	**Heathone**	**1.10100 · BOK Financial Operating**		**-360.00**
CO1184-403...	11/24/2020		1.50503 · Drug Testing/DOT	-360.00	360.00
TOTAL				-360.00	360.00
25354	**11/24/2020**	**IMAGE**	**1.10100 · BOK Financial Operating**		**-251.04**
124986	11/24/2020		1.57104 · Records Management Imagetrend	-251.04	251.04
TOTAL				-251.04	251.04
25355	**11/24/2020**	**IREA**	**1.10100 · BOK Financial Operating**		**-214.38**
73157800	11/24/2020		1.53202 · 272 Electric	-214.38	214.38
TOTAL				-214.38	214.38
25356	**11/24/2020**	**IRELAND**	**1.10100 · BOK Financial Operating**		**-1,862.50**
125626	11/24/2020		1.51101 · Legal Fees	-750.00	750.00
125625	11/24/2020		1.51101 · Legal Fees	-1,112.50	1,112.50
TOTAL				-1,862.50	1,862.50
25357	**11/24/2020**	**MES**	**1.10100 · BOK Financial Operating**		**-1,007.55**
IN1517027	11/24/2020		1.54201 · Firefighting Equip. Maintenance	-164.68	164.68
IN1514711	11/24/2020		1.54201 · Firefighting Equip. Maintenance	-842.87	842.87
TOTAL				-1,007.55	1,007.55
25358	**11/24/2020**	**Profile EA**	**1.10100 · BOK Financial Operating**		**-38.30**
11227	11/24/2020		1.50402 · Wellness/EAP Program	-38.30	38.30
TOTAL				-38.30	38.30
25359	**11/24/2020**	**ROGGEN**	**1.10100 · BOK Financial Operating**		**-168.62**
29-38450	11/24/2020		1.53303 · 273 Gas	-168.62	168.62
TOTAL				-168.62	168.62
25360	**11/24/2020**	**Skaggs**	**1.10100 · BOK Financial Operating**		**-369.99**

Elizabeth Fire Protection District
Check Register
November 2020

Num	Date	Name	Account	Paid Amount	Original Amount
100_A_1949...	11/24/2020		1.58302 · Class B Uniforms	-112.00	112.00
100_A_4458...	11/24/2020		1.58302 · Class B Uniforms	-257.99	257.99
TOTAL				-369.99	369.99
25361	**11/24/2020**	**Verizon**	**1.10100 · BOK Financial Operating**		**-40.50**
9866051856	11/24/2020		1.56106 · Cell Phone Expense	-40.50	40.50
TOTAL				-40.50	40.50

Elizabeth Fire Protection District
Cash Flow Forecast
December 31, 2020

	Colotrust General	Community Bank	BOK
Beginning Balance 12/01/2020	1,130,251.39	41,832.47	97,967.36
Tax Revenue 11/2020	57,945.45		
Transfer to Capital Mil for Taxes	(2,436.00)		
	1,185,760.84	41,832.47	97,967.36
Forecasted Expenses			
Estimated Payroll			(160,000.00)
Estimated Accounts Payable			(40,000.00)
Transfer Needed	(200,000.00)		200,000.00
Forecasted Ending Balance	985,760.84	41,832.47	97,967.36

ELIZABETH FIRE PROTECTION DISTRICT

146 N. Elbert St. / PO Box 441
Elizabeth, CO 80107

STAFF REPORT
December 8th, 2020

B-shift made a great stop of a fire that involved 8 cars in a yard at the Rambler Ranch. The cause was torch cutting for parts.

ELIZABETH FIRE PROTECTION DISTRICT

NOVEMBER 2020

Staffing

Command Admin Staff	6
Career-full time	17
Part-time	8
Part-time temp	1
Water Ops	2
Support Services	1
Reserve	2
Probation	5
Candidate	12
Applicant	10
Reserve Hours	888

2020

Calls

Mutual Aid

Staffing Analysis:
Our reserve hours are up which is a significant help during the pandemic. I am personally grateful for the patience and professionalism our crews have with the scheduling process. We are currently preparing for the expected shortages not only within our agency but the impacts from all of the other agencies. Just about every agency in ELCO is experiencing internal COVID impacts.

Call Analysis;
We are on call #1110 as of the report date which is an average of 3.28 calls per day. We are on pace to finish at 1205 calls assuming we don't see a spike in COVID related calls.

Administration:

Facilities –

- Station 271 – The BC's have developed a short-term answer for living quarters. It requires the modification of the forward office into a BC Bedroom. This move allows our crews to continue operating as they have and accommodates adequate separation between leadership when needed.
- Admin – We are moving offices in the Admin building to accommodate the change in the Org. Chart. Basically, we have just moved a few offices and added a dedicated office for the 3 Battalion Chiefs.

Promotion and Hiring Process –
Congratulations to Sean Mackall, Jeff Brown, and Nick Carnesi. They have been chosen as Battalion Chiefs starting in 2021. All of the candidates did an excellent job in the process.

The new BC's will now be working with Sarah and Chief Gerczynski during the Lieutenant Promotion process. After that, we will hire the appropriate positions based on the Lieutenant process.

I developed a leader's intent document for the new leaders that outlines my objectives and vision for the new positions. We are meeting in the next week or so to finalize our transition plan and assign divisions. Duties Descriptions will be finished after that.

COVID Response –
We are currently at Green in our COOP plan, that means we do not have any positive cases internally currently. We know that will likely change soon but enjoying the moment for now.

Our admin continuity plan is also working well. We are following the county dial for our admin office and continuing a single employee at admin daily. If you need anything administratively, we should be able to still accommodate while keeping our people safe.

Our transport rate for COVID suspected patients dropped from 11% in October to 7% in November. I wish I could say that is a great trend but I still think we will see a significant increases in cases as a result of the holiday season. The hospitals are reporting 36-40% of their patient load is COVID. Parker Adventist has expanded their COVID capabilities but are still seeing a rise in hospital inpatient cases. The Chiefs are watching this trend on a daily basis to make sure we stay ahead of it. Bed bugs can survive temperatures of nearly freezing to 122 degrees. Our concern is that the local hospitals will start to divert ambulances to other regions due to limited beds which will cause our agencies to have much longer transport times.

At the time of this report ELCO Fire Departments are kind of hurting:

- Agate Fire – 9 responders in quarantine due to a single exposure.
- Elbert Fire – Limited EMT staff
- Kiowa Fire – 33% staff exposed and quarantining. 50% ALS out and 50% of Chiefs out.
- Rattlesnake Fire – One ALS out on fireground knee injury. 1 positive case.
- Simla Fire – limited staffing and relying on AMR out of the springs for transport.
- North Central – 2 of their 3 EMT's out until the first of the year for COVID and Surgery. The only EMT is available from 8pm to 6am weekdays. Otherwise, no coverage.

We have pitched an idea for the county to provide a contract private ambulance to help with transports for the next 60 days using cares act money. We believe it's a much more valid expenditure compared to others but they weren't totally receptive. My goal is to make that happen using only cares act money. It doesn't directly help us, but indirectly, it will decrease the number of Mutual aid responses we may expect.

<u>ELCO Fire Chiefs –</u>
We ended up cancelling the November meeting due to positive cases among Chiefs. We are planning to meet virtually this month to discuss the many issues going on with our workload right now and how to potentially coordinate a contract ambulance in the county.

<u>Centura Physician Services -</u>
We anticipate Centura to continue providing physician advisor services through 2021 according to their CEO. We have kept the $20,000 in the budget just in case.

<u>Joint Fire Station 261</u> –
"Engine 4" is up at the Joint facility thanks to the brave efforts of Lt. Holt. We plan to get the truck to a roadworthy status and utilize it in future parades and events. We now have the TRV in the Tanker Shed and are utilizing the extra space in the bays. Its finally starting to look like a fire station again.

<u>Joint Effort Between Agencies –</u>
Our discussions continue, mostly by email, but we plan to have the first planning meeting for joint 2021 training in January. It will include the training officers from each agency so we can give them direction on our intent.

2021

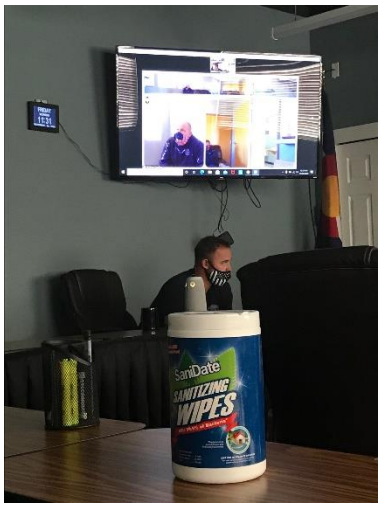
- Emergency Vehicle Operator Training
- S130/190 Training and Cert
- IV Certification Class
- Coordinated Wildland Deployment Team

2022

- Fire Academy
- EMT-B Certification

Phone System Evaluations -
Kara has received our T-mobile phones and will be getting them out this week. These phones are part of the Connecting Heroes program and will significantly decrease our connectivity costs.

Operations, Training and EMS Division Chief:



-We developed a "COVID operations plan" for administration staff to guide our actions within the administration building. This plan is similar to the operations plan for line staff, but levels are based on the community metrics that dictate the infamous color dial rather than internal cases. Currently, administration staff is primarily operating remotely, with a staff of (1) working in house each day of the week. While this is far from what we would prefer… we are set up to function efficiently with minimal operational disruptions. We are kind of pros at this now…unfortunately.

-We had two positive member cases last month, which are suspected to be related to on scene exposures during non-medical incidents. I am happy to say that both cases experienced mild symptoms, and both are back to work. We have stressed that even during these non-medical incidents, we all need to take a step back (literally and figuratively) once the incident slows down and make sure we are being smart about PPE. All in all, I think we are doing a great job as an agency to keep this thing at bay, and when it does breech the gates, our secondary precautions and policies are keeping the spread limited.

-The hot topic right now is…vaccines. Depending on the source we are looking at anywhere from January-April for when they will be available to first responders. I am in the process now developing a plan for our how we will go about offering the vaccine to our staff. No official determination has been made if it will be required or not for EFPD, more information is needed before that decision can be made. The consensus among regional agencies is to highly recommend the vaccine, but not be mandated. I anticipate this to be the case for EFPD as well.

-The STOs have done an amazing job getting recertifications done for their training groups. The State has allowed a 90-day extension to the January 1st deadline due to COVID restrictions and limitations on training, but we should be at 100% recertification by the original deadline. Well done!

-To accommodate our staffing changes in the near future, we are repurposing the (newly remodeled) front office into a bedroom for the Battalion Chiefs. This is a necessary change to allow for more beds at 271 to continue our optimal staffing model. Minimal modifications are needed to meet building and fire code.

Division Chief of Administration and Prevention/Fire Marshal:

Prevention

- The County adopted the new burn restrictions this month. We will now be working with the Town of Elizabeth to adopt the same requirements. They I will work with Elbert County, the County Chiefs, and the Sheriff's Office to get information and education out on the new burn restrictions.

- We are still in the review process for ISO. Things have been greatly slowed down due to COVID but I talked with our ISO representative and he is working on our ratings now.

- Maria and I continue to work with Imagetrend to clean up the inventory module.

- The State of Colorado Division of Prevention and Control has ceased all inspections of schools in areas where they are in above blue on the COVID Status Dial. Elbert County is in the red area and we are going to push school inspections off till next year. We are still monitoring their life safety systems through compliance center and we continue to perform fire drills and lockdown drills at the schools.

- The Independence subdivision is moving along, and another phase of hydrants has been accepted for building permits in that area. I counted about 50 houses/foundations in the subdivision. I would expect people living in the development by the new year.

Public Education/Self-Inspection Program (Erin Loeks)

- I attended a car seat education class to see the new installation requirements for new technologies.

- We continue to read to the Running Creek Preschool and Singing Hills Preschool through the Zoom platform. The kids seem to like it.

- I have sent out over 160 self-inspections and have received 50 back. These self-inspections are still trickling. We will keep accepting these through the pandemic.

- I requested hydrant testing reports from all metro districts to stay in compliance with ISO regulations. I am still waiting on a few metro districts.

Development Process:

- Document will be attached to the end of the staff report.

- Pre-Application Meetings

Elite rattlesnake

Pre- Application Meetings

Occupant Name	Occupant Task Notes	Occupant Task Start Date Time
Pre-Application Meeting	361 Diesel would like to add an additional tenant that would be performing upholstery.	11/03/2020 09:19:33
Pre-Application Meeting	Derrick Meyers to relocate the office for Wildpointe Reserve to a lot at Crossroads for an office/auto sales.	11/23/2020 11:30:00

Director of Finance and HR:

The month of November was a busy one. We completed Battalion Chief Oral Board and Chief Interviews which lead to the appointment of Jeff Brown, Nick Carnesi, and Sean Mackall as the new BC for Elizabeth Fire as of January 1, 2021. We did open the job posting for 2 new lieutenants and for a paramedic to replace Sean. We have received 5 LT resumes as of this report and 2 paramedic applications. LT testing will start the second week of December.

Membership Committee was to interview 13 applicates in November. They had 11 participated in the interviews. We are moving about 6 forward to the ride along process.

We received that final numbers for Elbert County to finish of the Budget for 2021 which is being presented in December for approval.

I have requested about $9k for FEMA for reimbursement for overtime due to COVID. We did get an initial decline but are appealing.

The GEMT application has been completed. We now wait until March for a desktop review.

EMS collections for November was $23,832.50. Paid our 3rd party billed $1,774.03 in November for October collections.

Impact Fees

Zone 1	$33,334.37
Zone 2	$3,678.00
Zone 3	$12,286.05
Gift Agreement	$74,500

Apparatus –

Yaaayy! No major repairs and even with an uptick in fires. Jeff has completed our tire replacement effort which brings us completely compliant with NFPA standards.

CURRENT PROJECT LIST

Elite rattlesnake

Project List

Project Number	Project Description	Occupant Address Street Name	Occupant Address Street Type	Permit Name	Permit Type	Project Status
Project Name: 37715 Wild Horse Trail 13D Sprinkler System						
20-0044	Install a 13D fire sprinkler system	Wildhorse	Trail	37715 Wild Horse Trail 13D Fire Sprinkler System	Automatic Fire Extinguishing System Construction Permit	Plan Review/Permit Approved
Project Name: 38315 Signal Ridge 13D Sprinkler System						
20-0035	Install a 13D system in residence	Signal Ridge	Trail	38315 Signal Ridge Trail 13D Fire Suppression System	Automatic Fire Extinguishing System Construction Permit	Plan Review/Permit Approved
Project Name: Arrowhead Dental Center Tenant Finish						
20-0021	Tenant Finish	Crossroads	Circle	Arrowhead Dental Office Tenant Finish	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
20-0021	Tenant Finish	Crossroads	Circle	Medical Gas Sprinkler Installation	Automatic Fire Extinguishing System Construction Permit	Plan Review/Permit Approved
Project Name: Bonnie Blue Event Venue						
20-0001	New Wedding Venue Building in Rattlesnake Fire District			Bonnie Blues Fire Sprinkler	Automatic Fire Extinguishing System Construction Permit	Plan Review/Permit Approved
20-0001	New Wedding Venue Building in Rattlesnake Fire District			Fire Alarm	Fire Alarm and Detection Systems and Related Equipment Construction Permit	Plan Review/Permit Approved
20-0001	New Wedding Venue Building in Rattlesnake Fire District			Bonnie Blue Hood Suppression System	Commerical Kitchen Hood Automatic Fire-Extinguishing System	Plan Review/Permit Approved
Project Name: Car Wash Expansion						
20-0032	Add an automated car wash	KIOWA	Avenue	Car Wash Expansion Site Plan Review	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
20-0032	Add an automated car wash	KIOWA	Avenue	Car Wash Building Review	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
Project Name: Country Side Village Site Plan						
20--0014	New layout for existing strip mall	KIOWA	Avenue	Countryside Village Site Plan	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
Project Name: Culotta RV Storage						
20-0003	New Building	Gaudrault	Drive	New Building Review	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
20-0003	New Building	Gaudrault	Drive	Fire Alarm	Fire Alarm and Detection Systems and Related Equipment Construction Permit	Plan Review/Permit Approved
Project Name: Dairy Queen						
20-0014	New Building	Crossroads	Circle	Dairy Queen Site Plan Review	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
20-0014	New Building	Crossroads	Circle	Dairy Queen Building Review	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
Project Name: Deer Creek Water System						
20-0005	Install pumps and remove bladder tanks			Deer Creek Water Site Plan	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
20-0005	Install pumps and remove bladder tanks			Deer Creek Water New Building Review	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
Project Name: Double Beam Ranch						
20-0018	New hay storage building	CR 13		Double Beam Ranch Building Plan Review	General Plan Review (No Permit Issued)	Plan Review/Permit Approved
Project Name: Ed Taylor Rezone and Minor Development						
20-0034	Split one lot into 2 - Singing			Ed Taylor Minor	General Plan Review (No Permit	Plan

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
GENERAL FUND

	ASSESSED VALUATION $204,247,751					
	GENERAL FUND MILL LEVY 11.802					
	ABATED MILL LEVY .048					
	TOTAL 11.850					
INCOME						
			2018 Actual	**2019 Actual**	**2020 Estimated**	**2021 Budget**
	Beginning Fund Balance		$ 601,370.00	$ 826,292.00	$ 854,390.67	1,264,856.70
1.40100	General Fund Property Tax Revenue		2,009,313.00	2,029,674.67	2,367,430.00	2,420,533.00
1.40200	S.O.T. Revenue		431,133.00	469,390.00	441,063.00	450,000.00
1.40300	Transport Revenue		296,570.00	281,180.00	311,469.00	345,000.00
1.40400	Permit Fees		16,077.00	26,806.00	19,858.00	15,000.00
1.40500	Developer Contributions		14,000.00	17,250.00	45,000.00	30,000.00
1.40600	CPR Income		2,305.00	1,705.00	1,215.00	1,600.00
1.40700	CFFHC Benefit Trust			2,450.00	2,483.00	2,600.00
1.40900	Deployment Income		62,997.00		16,000.00	70,000.00
1.41000	Sale of Assets		141,064.00		4,285.00	5,000.00
1.41100	Interest Revenue		19,698.00	23,529.00	9,894.00	12,000.00
1.41200	Other Income		38,645.00	9,379.00	188,470.00	120,000.00
1.41300	Lease Proceeds			450,000.00	-	
1.41600	Grant Income		41,217.00	5,655.00		
1.49000	Transfer In From Other Funds		5,193.00		76,102.00	75,000.00
		TOTAL INCOME	**$ 3,679,582.00**	**$ 4,143,310.67**	**$ 4,337,659.67**	**$ 4,811,589.70**
EXPENSES						
	1.50000 ADMINISTRATION					
1.50101	Office Supplies		$ 12,196.00	$ 8,900.00	$ 3,894.00	$ 5,000.00
1.50102	Bank Fees		3,478.00	3,830.00	4,660.00	5,000.00
1.50103	Election Expense		5,895.00		30.16	5,000.00
1.50104	Meeting Expense		3,993.00	3,066.00	2,255.00	2,000.00
1.50105	Liability Insurance		30,100.00	30,858.00	32,127.00	32,541.00
1.50106	Dues		3,056.00	3,121.00	3,757.00	6,000.00
1.50107	Admin Training		1,230.00	2,742.00	445.00	3,000.00
1.50108	Admin Travel		2,495.00	6,046.00	-	5,000.00
1.50109	Express Toll		381.00	250.00	206.00	200.00
1.50110	Salaries and Compensation					
1.50201		FTE Salaries	1,295,705.00	1,410,208.00	1,520,617.00	1,693,363.00
1.50203		Holiday Pay	11,468.00	13,191.00	12,833.00	16,000.00
1.50204		Overtime Pay	92,338.00	102,808.00	84,096.00	95,000.00
1.50205		Training Overtime	5,977.00	12,274.00	11,133.00	20,000.00
1.50206		Part-Time Personnel Operatior	163,865.00	138,076.00	136,576.00	160,000.00
1.50207		Part-Time Personnel Admin		11,952.00	13,251.00	30,000.00
1.50208		Deployment Wages	41,646.00		8,183.00	50,000.00
1.50209		Deployment OT	14,742.00		4,592.00	20,000.00
1.50210		Reserve Stipend	6,439.00	4,600.00	1,610.00	2,500.00
1.50211		CPR Instructor Fees	272.00	127.00	495.00	-
1.50212		Board Fees	5,250.00	4,425.00	3,600.00	4,500.00
1.50213		Sick Leave/Vacation Buyout	92,518.00	75,405.00	70,379.00	90,000.00
1.50214		Payroll Tax	41,265.00	41,177.00	42,364.00	45,000.00
1.50401	Benefits					
1.50402		Wellness/EAP Program	460.00	421.00	417.00	500.00
1.50403		Health Insurance	233,565.00	216,323.00	225,107.00	310,278.00
1.50404		Dental Insurance	22,235.00	20,409.00	18,119.00	24,735.00
1.50405		Vision Insurance	4,595.00	3,274.00	3,587.00	4,286.00
1.50406		HRA	18,112.00	10,308.00	19,039.00	15,000.00
1.50407		Life Insurance	1,295.00	1,805.00	1,618.00	2,000.00
1.50408		Aflac Cancer Policy	2,577.00	4,950.00	6,410.00	

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
GENERAL FUND

1.50409		Workers Comp	58,260.00	57,941.00	64,470.00	77,000.00
1.50410		CFFCH Benefit Trust		2,450.00	3,548.00	2,600.00
1.50411		Pension Paid Personnel	130,627.00	132,677.00	152,706.00	177,865.00
1.50412		Volunteer Pension Contributior	55,086.00	55,086.00	64,477.00	64,477.00
1.50413		LOSAP/Retention		2,378.00	6,989.00	5,000.00
1.50414		STD/LTD				15,906.60
	Recruiting					
1.50501		Driving Record Checks	775.00	1,696.00	1,581.00	2,000.00
1.50502		Background Checks	612.00	1,000.00	1,700.00	1,200.00
1.50503		Drug Testing/DOT	1,765.00	2,225.00	2,562.00	4,000.00
1.50504		Recruiting Misc	507.00	1,452.00		1,000.00
		TOTAL ADMINISTRATION	**$ 2,364,780.00**	**$ 2,387,451.00**	**$ 2,529,433.16**	**$ 2,997,951.60**
	1.51000 PROFESSIONAL SERVICES					
1.51101		Legal Fees	$ 21,201.00	$ 40,971.00	$ 20,737.00	$ 25,000.00
1.51102		Audit Fee	7,850.00	8,000.00	7,500.00	8,000.00
1.51103		I.T. Services	4,750.00	4,150.00	4,941.00	3,000.00
1.51104		Admin Consulting		2,244.00	3,940.00	10,000.00
1.51105		Treasurer Fees	58,692.00	59,178.00	71,027.00	72,615.99
		EMS Billing			19,360.00	30,000.00
		Peer Support Team				1,000.00
		Physicians Assistance				20,000.00
		TOTAL PROFESSIONAL SER	**$ 92,493.00**	**$ 114,543.00**	**$ 127,505.00**	**$ 169,615.99**
	1.52000 APPARATUS					
1.52101		Preventative Maintenance	$ 42,024.00	$ 11,649.00	$ 34,172.00	30,000.00
1.52102		Repairs		32,165.00	40,087.00	40,000.00
1.52103		Equipment / Upgrades		592.00	1,860.00	2,500.00
		TOTAL APPARATUS	**$ 42,024.00**	**$ 44,406.00**	**$ 76,119.00**	**$ 72,500.00**
1.53000						
1.53101	Station 271					
1.53102		271 Electric	$ 7,296.00	$ 6,110.00	$ 4,364.00	5,500.00
1.53103		271 Gas	3,093.00	2,310.00	1,606.00	4,500.00
1.53104		271 Phone	7,446.00	4,760.00	3,692.00	4,800.00
1.53105		271 Internet		2,360.00	2,262.00	2,250.00
1.53106		271 Cable		434.00	224.00	500.00
1.53107		271 Water/Sewer	2,020.00	1,800.00	2,120.00	2,400.00
1.53108		271 Trash	1,675.00	420.00	381.00	500.00
1.53109		271 Drinking Water		1,253.00	1,392.00	1,750.00
1.53110		271 Grounds		100.00		500.00
1.53111		271 Maintenance / Repairs	14,198.00	9,033.00	4,910.00	14,500.00
1.53112		271 Equipment / Upgrades		992.00	2,358.00	2,500.00
1.53201	Station 272					
1.53202		272 Electric	1,729.00	1,704.00	1,200.00	2,160.00
1.53203		272 Gas	1,216.00	1,103.00	678.00	1,930.00
1.53204		272 Phone	3,736.00	1,567.00	2,219.00	2,020.00
1.53205		272 Internet		1,350.00	915.00	1,000.00
1.53206		272 Cable		292.00	1,114.00	1,200.00
1.53207		272 Trash		240.00	218.00	240.00
1.53208		272 Drinking Water			-	
1.53209		272 Grounds				300.00
1.53210		272 Maintenance / Repairs	3,182.00	1,395.00	700.00	2,500.00
1.53211		272 Equipment / Upgrades			286.00	3,000.00

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
GENERAL FUND

1.53301	Station 273					
1.53302		273 Electric	6,280.00	5,644.00	4,888.00	6,000.00
1.53303		273 Gas	6,036.00	6,868.00	4,050.00	8,000.00
1.53304		273 Phone	4,698.00	1,966.00	1,573.00	2,000.00
1.53305		273 Internet		2,300.00	2,958.00	3,000.00
1.53306		273 Cable		554.00	179.00	250.00
1.53307		273 Trash	1,036.00	300.00	272.00	350.00
1.53308		273 Drinking Water		893.00	753.00	1,000.00
1.53309		273 Grounds			101.00	2,000.00
1.53310		273 Maintenance / Repairs	5,454.00	2,586.00	1,513.00	4,000.00
1.53311		273 Equipment / Upgrades		2,340.00	1,361.00	7,900.00
1.53401	Station 274 Joint Facility					
1.53402		Shared Utility Costs	241.00		1,649.00	2,590.00
1.53403		274 Equipment / Upgrades			-	3,500.00
1.53801	Admin Building					
1.53802		Admin Electric		1,044.00	1,800.00	2,000.00
1.53803		Admin Gas		201.00	342.00	800.00
1.53804		Admin Phone		1,635.00	4,085.00	5,200.00
1.53805		Admin Internet		2,100.00	3,224.00	4,000.00
1.53806		Admin Cable			80.81	150.00
1.53807		Admin Trash				320.00
1.53810		Admin Maintenance/Repairs		1,914.00	1,087.00	1,200.00
1.53811		Admin Equipment/Upgrades		102.00	773.00	200.00
1.53812		Admin Water/Sewer		465.00	974.00	1,100.00
		Admin Lease Principal			54,174.00	54,174.00
		Admin Lease Interest			21,949.00	21,949.00
1.53901	General Facilities					
1.53902		GF Equipment / Upgrades	770.00	530.00	416.00	1,000.00
1.53903		Furnishing/Fixtures		1,467.00	452.00	2,200.00
1.53904		Quartermaster Supplies	6,116.00	4,828.00	8,673.00	8,000.00
1.53905		Admin Building Acquistion		7,503.00		
		TOTAL FACILITIES	**$ 76,222.00**	**$ 82,463.00**	**$ 147,965.81**	**$ 196,933.00**
	1.54000 EQUIPMENT MAINTENANCE AND TESTING					
1.54101	Annual Testing					
1.54102		Ladder Testing		$ 287.00		800.00
1.54103		Pump Testing		1,200.00		1,200.00
1.54104		Fill Station Compressor Testing	902.00	892.00	1,213.00	1,500.00
1.54105		SCBA Testing/Maintenance	4,313.00	9,221.00	3,959.00	5,000.00
1.54106		Hurst Tools Testing and Mainte	1,103.00	2,343.00	1,214.00	2,500.00
1.54107		Hose Testing			274.00	4,700.00
1.54201	Firefighting Equipment Maintenance		1,533.00	451.00	3,264.00	4,500.00
1.54301	Maintenance Equip Repairs		1,335.00	46.00	476.00	500.00
1.54401	EMS Div Maint/Repairs		9,967.00	534.00	12,555.00	15,000.00
1.54501	Radio/Pager Equipment Maintenance			498.00	565.00	500.00
	TOTAL EQUIPMENT MAINTENANCE & TESTING		**$ 19,153.00**	**$ 15,472.00**	**$ 23,520.00**	**$ 36,200.00**

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
GENERAL FUND

	1.55000 FIRE PREVENTION / INVESTIGATIONS					
1.55101	Fire Prevention					
1.55102		Fire Prevention Supplies	$ 1,197.00	$ 2,522.00	$ 900.00	3,500.00
1.55103		Public Education Supplies	3,525.00	4,559.00	3,000.00	3,500.00
1.55104		Community Education Supplies	1,830.00	22.00	1,316.00	700.00
1.55105		Training	139.00	455.00	955.00	2,000.00
1.55106		Travel	650.00	339.00	-	2,000.00
1.55107		Fire Extinguishers	1,549.00	(1,097.00)	85.00	-
1.55108		Dues/Certifications	1,791.00	2,850.00	2,509.00	3,500.00
1.55109		Address Sign			2,000.00	500.00
1.55201	Investigations					
1.55202		Supplies/Equipment	555.00			500.00
1.55203		Dues/ Certifications	385.00	65.00	376.00	600.00
1.55204		Training	590.00	885.00	245.00	1,500.00
1.55205		Travel	626.00	584.00	-	1,500.00
1.55301	Support Services					
1.55302		Supplies	487.00	114.00		500.00
1.55303		CPR Supplies/Fees	774.00	920.00	644.00	1,500.00
1.55401	Equipment / Upgrades				500.00	1,000.00
		TOTAL FIRE PREVENTION	**$ 14,098.00**	**$ 12,218.00**	**$ 12,530.00**	**$ 22,800.00**
	1.56000 COMMUNICATIONS					
1.56101	Dispatch Fees		$ 5,690.00	$ 7,047.00	$ 1,700.00	4,000.00
1.56102	Communication Supplies/Equipment		2,301.00	906.00	105.00	2,500.00
1.56103	VHF Repeater Fees		2,400.00			
1.56104	Radio Lease Payment			2,279.00		
1.56105	Connectivity Expense		6,029.00	5,014.00	932.00	2,000.00
1.56106	Cell Phone Expense		1,733.00	4,236.00	6,886.00	5,000.00
1.56107	Equipment / Upgrades		3,270.00	3,646.00	308.00	1,500.00
		TOTAL COMMUNICATIONS	**$ 21,423.00**	**$ 23,128.00**	**$ 9,931.00**	**$ 15,000.00**
	1.57000 TECHNOLOGY					
1.57101	Domain/Email		$ 7,903.00	$ 170.00	$ 3,926.00	3,000.00
1.57102	Accounting software			5,818.00	5,196.00	6,000.00
1.57103	EMS software			667.00		-
1.57104	Records Management Software		3,012.00	3,012.00	3,012.00	3,500.00
1.57105	CAD/MDT License		4,267.00		4,000.00	5,000.00
1.57106	Training Software			5,896.00	6,612.00	11,600.00
1.57107	Notification/Time Keeping Software		810.00	810.00	883.00	6,000.00
1.57108	Backup Software		1,525.00	1,059.00	1,500.00	1,600.00
1.57109	Copier		5,144.00	3,578.00	4,727.00	5,200.00
1.57110	I.T. Equipment/ Upgrades		11,576.00	6,343.00	1,346.00	9,500.00
1.57111	Antivirus software				320.00	2,000.00
1.57112	Permit/Plan Review Software				-	300.00
		TOTAL TECHNOLOGY	**$ 34,237.00**	**$ 27,353.00**	**$ 31,522.00**	**$ 53,700.00**
	1.58000 OPERATIONS					
1.58101	Training					
1.58102		Supplies- Fire Training	$ 9,929.00	$ 9,472.00	$ 4,578.00	12,000.00
1.58103		Dues				350.00
1.58104		Physical Fitness	3,301.00	6,691.00	4,988.00	5,000.00
1.58105		Firefighter Training	1,255.00	3,111.00	6,597.00	6,000.00
1.58106		Firefighter Travel	2,978.00	801.00	353.00	2,400.00
1.58107		Reserve Academy		5,063.00	5,417.00	5,000.00
1.58108		Firefighter Certification Testing	490.00	1,380.00	1,636.00	2,000.00
1.58201	EMS					
1.58202		EMS Supplies	27,284.00	27,894.00	25,000.00	35,000.00
1.58203		Dues	270.00	345.00	800.00	800.00

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
GENERAL FUND

1.58204		Training	7,377.00	8,494.00	908.00	5,000.00
1.58205		Travel	568.00	50.00	-	1,000.00
1.58206		EMS Scholarship			6,000.00	10,000.00
1.58301	PPE / Uniforms					
1.58302		Class B Uniforms	1,920.00	2,900.00	4,341.00	8,000.00
1.58303		Hardware/Patches	468.00	1,311.00	750.00	1,500.00
1.58304		T-Shirts/Hat	5,063.00	3,709.00	4,723.00	3,500.00
1.58305		Coats	490.00	862.00	1,500.00	5,000.00
1.58306		Protective Clothing	2,187.00	3,486.00	8,008.00	38,000.00
		Class A				2,500.00
1.58401	Hazardous Materials					
1.58402		Hazardous Materials Supplies			1,073.00	1,000.00
1.58501	FF Equipment and Supplies		6,091.00	4,224.00	6,041.00	7,500.00
	Fire Shelter					3,000.00
1.58601	Mapping					
1.58602		Mapping Supplies	853.00			-
1.58701	Fuel		23,648.00	19,970.00	16,020.00	19,000.00
		TOTAL OPERATIONS	**$ 94,172.00**	**$ 99,763.00**	**$ 98,733.00**	**$ 173,550.00**
	1.80000 GENERAL FUND CAPITAL OUTLAY					
1.80900	Contingency		$ 3,518.00		$ 15,544.00	10,000.00
	Capital Expenses		68,210.00	435,677.00		
	Lease payment		19,781.00	19,374.00		
		TOTAL GF CAPITAL OUTLAY	**$ 91,509.00**	**$ 455,051.00**	**$ 15,544.00**	**$ 10,000.00**
	Transfers Out		**3,179.00**	**$ 27,072.00**		
	TOTAL EXPENSES		$ 2,853,290.00	$ 3,288,920.00	$ 3,072,802.97	$ 3,748,250.59
		General Fund Revenue	**$ 3,679,582.00**	**$ 4,143,310.67**	**$ 4,337,659.67**	**$ 4,811,589.70**
		Expenses	**2,853,290.00**	**3,288,920.00**	**3,072,802.97**	**3,748,250.59**
		General Fund Ending Balance	**826,292.00**	**854,390.67**	**1,264,856.70**	**1,063,339.11**
		3% Emergency Fund	**$ 85,598.70**	**$ 98,667.60**	**$ 92,184.09**	**$ 112,447.52**

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
CAPITAL MIL FUND

ASSESSED VALUATION $204,247,751
CAPITAL MIL LEVY 1.983

	CAPITAL INCOME				
		2018 Actual	**2019 Actual**	**2020 Estimated**	**2021 Budget**
2.40100	Capital Improvement Tax Revenue	$ 337,193.00	$ 339,939.00	$ 396,504.00	$ 405,005.00
2.41100	Interest	1,484.00	4,545.00	1,876.00	2,000.00
	Transfer In	1,096.00			
2.40800	Grant Income			160,842.00	450,000.00
	TOTAL REVENUE	$339,773.00	$ 344,484.00	$ 559,222.00	$ 857,005.00
	CAPITAL EXPENDITURES				
2.55000	Treasurers fee	$ 9,849.00	$ 9,931.00	$ 11,894.00	$ 12,150.15
2.80010	PPE			18,584.00	25,000.00
2.80011	Uniform Standardizations		12,145.00		
2.80012	Apparatus	2,010.00	3,000.00		-
2.80013	Equipment	16,666.00	28,614.00	13,000.00	40,000.00
	Fire Hose and Nozzles				5,000.00
2.80014	Station 271	46,265.00	25,385.00	48,368.00	20,000.00
2.80015	Station 272	561.00		-	
2.80016	Station 273				
	273 Septic				15,000.00
	273 Paving				5,000.00
2.80017	General Facilities				
	Admin Landscape and repairs				20,000.00
2.80018	Joint Facility Capital Expense			-	29,000.00
		$ 75,351.00	**$ 79,075.00**	**$ 91,846.00**	**$ 171,150.15**
	DEBT SERVICE				
2.80201	PNC Lease Principal	117,052.00	120,445.00	120,444.41	136,007.00
2.80220	PNC Lease Interest	34,355.00	30,963.00	30,963.67	4,059.00
		$ 151,407.00	**$ 151,408.00**	**$ 151,408.08**	**$ 140,066.00**
	TRANSFERS TO GENERAL FUND				
2.49000	Ambulance Grant	$ 45,372.00		$ 262,948.00	
	Mechanical CPR Device			52,500.00	
	Autoloaders				140,000.00
	SCBA Grant				360,000.00
	Transfer Out for Admin Building			37,056.00	49,000.00
		$ 45,372.00	**$ -**	**$ 352,504.00**	**$ 549,000.00**
	Total Capital Expenditures	**$ 272,130.00**	**$ 230,483.00**	**$ 595,758.08**	**$ 860,216.15**
	Beginning Balance 2021	**$ -**	**$ 67,641.00**	**$ 181,642.00**	**$ 145,105.92**
	Grant Income			**160,842.00**	**450,000.00**
	Proposed Capital Mil Fund Revenu	**339,773.00**	**344,484.00**	**398,380.00**	**407,005.00**
	Proposed Capital Mil Expenses	**272,130.00**	**230,483.00**	**595,758.08**	**860,216.15**
	Ending Balance	**$ 67,643.00**	**$ 181,642.00**	**$ 145,105.92**	**$ 141,894.77**

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
IMPACT FEES FUND
ZONE 1

		IMPACT FEES FUND				
	INCOME					
			2018 Actual	**2019 Actual**	**2020 Estimated**	**2021 Budget**
	BEGINNING BALANCE				**$ 8,103.00**	**$ -**
	INCOME					
3.40100		ZONE 1	$ 5,193.50	$ 12,997.00	$ 13,868.00	$ 15,000.00
		Interest		$ 106.00	$ 115.00	$ 115.00
		TOTAL IMPACT FEE REVENU	**$ 5,193.50**	**$ 13,103.00**	**$ 13,983.00**	**$ 15,115.00**
	EXPENSES					
3.00001		Transfer out to General Fund f	$ 5,193.50	$ 5,000.00	$ 22,086.00	$ 15,115.00
		TOTAL EXPENSES	**$ 5,193.50**	**$ 5,000.00**	**$ 22,086.00**	**$ 15,115.00**
		BEGINNING BALANCE 2019			**$ 8,103.00**	**$ -**
		Proposed Impact Fee Revenu	**5,193.50**	**13,103.00**	**13,983.00**	**15,115.00**
		Proposed Impact Fee Expens	**5,193.50**	**5,000.00**	**22,086.00**	**15,115.00**
		Ending Balance	**$ -**	**$ 8,103.00**	**$ -**	**$ -**

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
IMPACT FEES FUND
ZONE 2

		IMPACT FEES FUND			
	INCOME				
			2019 Actual	2020 Estimated	2021 Budget
	BEGINNING BALANCE			**$ 1,232.00**	**$ 6.00**
	INCOME				
4.40200		ZONE 2	1,226.00		$ 2,452.00
		Interest	6.00		$ 6.00
		TOTAL IMPACT FEE REVENUE	**$ 1,232.00**	**$ 1,226.00**	**$ 2,452.00**
	EXPENSES				
4.00002		Transfer to General Fund for Admin Bldg	$ -	$ 2,452.00	$ 2,452.00
		TOTAL EXPENSES	**$ -**	**$ 2,452.00**	$ 2,452.00
		BEGINNING BALANCE 2019		**$ 1,232.00**	**$ 6.00**
		Proposed Impact Fee Revenue	**1,232.00**	**1,226.00**	**2,452.00**
		Proposed Impact Fee Expenses	**-**	**2,452.00**	**2,452.00**
		Ending Balance	**$ 1,232.00**	**$ 6.00**	**$ 6.00**

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
IMPACT FEES FUND
ZONE 3

		IMPACT FEES FUND			
	INCOME				
			2019 Actual	2020 Estimated	2021 Budget
	BEGINNING BALANCE			**$ 12,383.00**	**$ -**
	INCOME				
5.40300		ZONE 3	12,286.00	2,000.00	$ 5,000.00
		Interest	97.00	125.00	$ 125.00
		TOTAL IMPACT FEE REV	**$ 12,383.00**	**$ 2,125.00**	**$ 5,125.00**
	EXPENSES				
5.00003		Transfer to General Fund f	-	14,508.00	$ 5,125.00
		TOTAL EXPENSES	**$ -**	**$ 14,508.00**	$ 5,125.00
		BEGINNING BALANCE 2019		**$ 12,383.00**	**$ -**
		Proposed Impact Fee Re	**12,383.00**	**2,125.00**	**5,125.00**
		Proposed Impact Fee Ex	**-**	**14,508.00**	**5,125.00**
		Ending Balance	**$ 12,383.00**	**$ -**	**$ -**

ELIZABETH FIRE PROTECTION DISTRICT
2021 PRELIMINARY BUDGET
INFRASTRUCTURE FEE FUND

		INFRASTRUCTURE FEE FUND				
	INCOME					
			2018 Actual	**2019 Actual**	**2020 Estimated**	**2021 Budget**
		Beginning Balance		$ 8,449.00	$ 16,037.00	$ 26,337.00
6.40100		Infrastructure Fees	6,240.00	7,280.00	3,500.00	4,160.00
		Interest	126.00	308.00	128.00	125.00
		Transfer In	2,083.00			
		Total Revenue	$ 8,449.00	$ 7,588.00	$ 3,628.00	$ 30,622.00
	EXPENSES					
		Appartus			-	
6.80017		Facilities			10,000.00	15,000.00
		Equipment			-	
	TOTAL INFRASTRUCTURE EXPENSE				**$ 10,000.00**	**$ 15,000.00**
		Beginning Balance 2019		**$ 8,449.00**	**$ 16,037.00**	**$ 26,337.00**
		Infrastructure Fee Revenue	**8,449.00**	**7,588.00**	**20,300.00**	**20,300.00**
		Infrastructure Fee Expenses	**-**	**-**	**10,000.00**	**15,000.00**
		Ending Balance	**$ 8,449.00**	**$ 16,037.00**	**$ 26,337.00**	**$ 31,637.00**